



**CHAITANYA GODAVARI GRAMEENA BANK**  
(A Government undertaking sponsored by Union Bank of India)  
**PULIPADU BRANCH**  
Daida Road, Pulipadu, Gurazala Mandal-522415.

Phone No.9100910473

email: bm0030@cggg.co.in

Lr.No. 7030/SARFAESI/E-AUC/2024-25/1

Date: 28-03-2025

**E-AUCTION NOTICE**

**E- Auction Sale Notice for Sale of Immovable Assets under the Securitisation and Reconstruction of Financial Assets and Enforcement of Security Interest Act,2002 read with proviso to Rule 8(6) of the Security Interest( Enforcement) Rules, 2002.**

**TO**

Borrower (s)	Guarantor's/ Co-Obligants	Mortgager/s
1. Sri Hanuman Mitra Fertlisers Situated at D.No: 2-1055, Macherla Road, Near Old Petrol Bunk, Gurazala Nagar, Panchayat & Mandal , Palnadu Dist-522415  <b>Represented by its Proprietor:-</b> Sri Sadanala Hanumantha Rao (S/o Proprietor) Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist-522415	2. Sri Sadanala Hanumantha Rao ( Proprietor) S/o Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist- 522415.  3. Nalluri Ramesh S/o Narendra D.No:8-649, Lakshmi Talkies center, Gurazala Nagar, Panchayat & Mandal, Palnadu Dist-522415	2. Sri Sadanala Hanumantha Rao S/o Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist- 522415

Notice is hereby given to the public in general and in particular to the Borrower(s) and Guarantor(s) mentioned above that the below described immovable property mortgaged to the secured creditor, the **Physical Possession** has been taken by the Authorised Officer of **Pulipadu Branch**, the Secured Creditor , will be sold on "As is where is", "As is what is", and "Whatever there is" on **06-05-2025( Date of Auction)** , for recovery of Rs.19,90,138.96/- (Rupees Nineteen Lakhs Ninety Thousand One Hundred Thirty Eight and Paise Ninety Six Only)(as on 15-03-2025) along with future interest at contracted rate and other expenses due to Chaitanya Godavari Grameena Bank, Pulipadu Branch , the from the following Borrowers and Guarantors.



For CHAITANYA GODAVARI GRAMEENA BANK  
  
CHIEF MANAGER CUM AUTHORISED OFFICER

Last Date for submission of EMD on or before 05-05-2025 by 05.00PM, the Reserve Price and Earnest Money Deposit will be as under.

**DATE & TIME OF E-AUCTION : 06-05-2025 at 11.00 AM**

**EMD amount is to be deposited by way of RTGS/NEFT/ Fund Transfer to credit of account of Chaitanya Godavari Grameena Bank , Pulipadu Branch A/c No.703011011100621 , IFSC Code. UBIN0CG7030 on or before 05-05-2025 by 05.00PM**

**SCHEDULE OF PROPERTY:**

**ITEM NO:1**

Property Particulars:	Vacant Site
Location:	Near Door No:8-365/5, Plot No:14, Madugula Road, Gurazala Nagar Panchayat & Mandal, Guntur
Survey No.:	S.No:816/1-1, Plot No:14
Extent:	366.66 Sq Yards
Owner's Name:	Sadanala Hanumantha Rao
Boundaries:	East: 20 Feet Wide Bazaar South : Donka 66 Feet West: Plot No 17, 50 Feet(Item no.2) North : Devendla Sivaramaiah Site 66 feet
RESERCE PRICE :- RS.16,86,000/- EMD : RS.1,67,000/- BID INCREMENT:RS.10,000/-	

**ITEM NO:2**

Property Particulars:	Vacant Site
Location:	Near Door No:8-365/5, Plot No:15, Madugula Road, Gurazala Nagar Panchayat & Mandal, Guntur
Survey No.:	S.No:816/1-1, Plot No:15
Extent:	256.38 Sq Yards
Owner's Name:	Sadanala Hanumantha Rao
Boundaries:	East: Plot No.14,15 Plots Site 87.6 Feet South : Donka 29 Feet West: Bazaar 90 Feet North : Plot No.16,23 Feet
RESERCE PRICE :- RS.11,79,000/- EMD : RS.1,18,000/- BID INCREMENT:RS.10,000/-	



For CHAITANYA GODAVARI GRAMEENA BANK  
*[Signature]*  
CHIEF MANAGER CUM AUTHORISED OFFICER

Bidders are advised to go through the website: <https://bankauctions.in> And <https://cggb.in/auctions> for detailed terms and conditions of Auction Sale before submitting their bids and taking part in the E-Auction sale proceedings. To the best information and knowledge of the Authorised Officer, there is no encumbrance on the property. The interested bidder may contact the Authorised Officer ascertaining the details of auction and inspection of the property will be on 24-04-2025 Contact No. 9100910473 Mail Id: [bm0030@cggb.co.in](mailto:bm0030@cggb.co.in)



Place : Pulipadu

Date : 28-03-2025



**AUTHORISED OFFICER  
CHAITANYA GODAVARI GRAMEENA BANK**

**TERMS AND CONDITIONS OF SALE OF IMMOVABLE SECURED ASSETS:**

Borrower Name	1. Sri Hanuman Mitra Fertilisers Situated at D.No: 2-1055, Macherla Road, Near Old Petrol Bunk, Gurazala Nagar, Panchayat & Mandal , Palnadu Dist-522415  <b>Represented by its Proprietor:-</b>  Sri Sadanala Hanumantha Rao ( Proprietor) S/o Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist-522415
Co- obligant Name/Guarantor Name	2. Sri Sadanala Hanumantha Rao ( Proprietor) S/o Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist-522415.  3. Nalluri Ramesh S/o Narendra D.No:8-649, Lakshmi Talkies center, Gurazala Nagar, Panchayat & Mandal, Palnadu Dist-522415
Mortgager Name	2. Sri Sadanala Hanumantha Rao S/o Govindaiah, D.No:1-12, Madugula Village, Gurazala Mandal, Palnadu Dist-522415
Total amount due as on 15-03-2025	Rs.19,90,138.96 /-(Rupees Ninety Lakhs Ninety Thousand One Hundred Thirty Eight and Paise Ninety Six Only) With future interest and costs till the date of payment.
City & District where property is located	Madugula Road, Gurazala Nagar Panchayat & Mandal, Palnadu District
Reserve Price	Item No 1 :- Rs.16,86,000/-  Item No 2 :- Rs.11,79,000/-
Earnest money deposit (EMD)	Item No 1 :- Rs.1,67,000/-  Item No 2 :- Rs.1,18,000/-
Account details to which is the EMD amount is to be credited	703011011100621
Last date and time on which EMD has to be	05-05-2025 by 05:00 PM



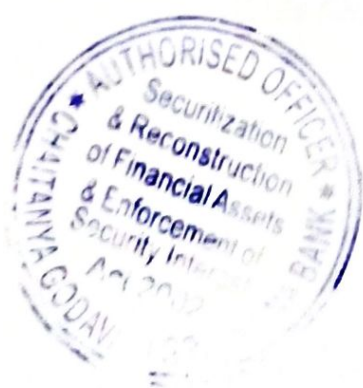
CHAITANYA GODAVARI GRAMINA BANK  
  
 CHIEF MANAGER CUM AUTHORISED OFFICER

deposited	
Minimum bid increment amount	Item No 1 :- Rs.10,000/- Item No 2 :- Rs.10,000/-
Property Description	<p><b><u>Item No 1:-</u></b></p> <p>Vacant Site with Near Door No:8-365/5, Plot No:14, Madugula Road, Gurazala Nagar Panchayat &amp; Mandal, Guntur with an extent of 366.66 Sq Yards</p> <p><b>BOUNDED By:</b></p> <p>East : 20 Feet Wide Bazaar</p> <p>South: Donka 66 Feet</p> <p>West : Plot No.17,50 Feet(Item No.02)</p> <p>North : Devendla Sivaramaiah Site 66 Feet</p> <p><b><u>Item No 2:-</u></b></p> <p>Vacant Site with Near Door No:8-365/5, Plot No:15, Madugula Road, Gurazala Nagar Panchayat &amp; Mandal, Guntur with an extent of 256.38 Sq Yards</p> <p><b>BOUNDED By:</b></p> <p>East : Plot No.14,15, Plot Site 87.6 Feet</p> <p>South: Donka 29 Feet</p> <p>West : Bazaar 90 Feet</p> <p>North : Plot No.16,23 Feet</p> <p>Note: The particulars specified in the Description of property have been stated to the best of information of the bank and the bank will not be responsible for any error, mis-statement or omission.</p>
Property Image	
Details of encumbrances over the property, which	Except the bank charges for the loans availed ,no other charges are there for this property



For CHAITANYA GODAVARI GRAMEENA BANK  
  
 CHIEF MANAGER CUM AUTHORISED OFFICER

was known to bank	
Latitude and longitude of the property	Latitude : Longitude :
<u>Contact Numbers and Address</u>  Branch:   A.O.:	Branch Manager :9100910473 Chiatanya Godavari Grameena Bank, Pulipadu Branch  Authorized Officer :9390478342 Chiatanya Godavari Grameena Bank, P.K.Gundla Branch Main Road P.K.Gundla Village , Karempudi Mandal
Date of inspection of property	24-04-2025
Auction date	06-05-2025
E - ASP details	Name : M/s 4 Closure Mobile No : 8142000064 8142000062 Land Line: 040-23736405 e-mail : <a href="mailto:info@bankauctions.in">info@bankauctions.in</a> <a href="mailto:prakash@bankauctions.in">prakash@bankauctions.in</a> Address : 605 A, 6 <sup>th</sup> Floor, Maitrivanam, Ameerpet, Hyderabad-500038
Newspaper Publications of both Telugu and English	Telugu Newspaper -Eenadu dated:-29-03-2025  English Newspaper-Hands India dated:29-03-2025



For CHAITANYA GODAVARI GRAMEENA BANK  
  
 CHIEF MANAGER CUM AUTHORISED OFFICER

## ANNEXURE - A

Whereas the Bank acting through its Authorized Officer, in exercise of its power under Section 13(4) of the Securitization and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002 (SARFAESI Act) has decided to sell through E-Auction the properties mentioned in the E-Auction Sale Notice for realization of the secured debts due to Chaitanya Godavari Grameena Bank, Pulipadu Branch amounting to Rs.19,90,138.96/- (Rupees Nineteen Lakhs Ninety Thousand One Hundred Thirty Eight and Paise Ninety Six Only) plus future interest, cost and charges thereon from 15-03-2025 Borrower/Co-Obligant/Guarantor Pursuant to the physical possession of the secured asset taken by the Authorized Officer on 06-02-2025 under SARFAESI Act, 2002. The sale shall be subject to the following conditions and those prescribed in the Security Interest (Enforcement) Rules 2002:

- i) The E-Auction is being held on "AS IS WHERE IS, WHATEVER THERE & WITHOUT RECOURSE BASIS"
- ii) To the best of knowledge and information of the Authorized Officer, no other encumbrance exists on the properties. However, the intending bidders should make their own independent enquiries regarding the other encumbrances, title of property/s put to action and claims/rights/dues affecting the property, prior to submitting their bid. The auction advertisement does not constitute and will not be deemed to constitute any commitment or any representation of the Bank. The property is being sold with all the existing and future encumbrances whether known or unknown to the Bank. The Authorized Officer/Secured Creditor shall not be responsible in any way for any third party claims/rights/dues.
- iii) It shall be the responsibility of the bidders to inspect and satisfy themselves about the assets and specification before submitting the bid.
- iv) The particulars specified in the auction notice dated: 28-03-2025 published in the newspapers and annexed herein below, have been stated to the best of the information and belief of the undersigned; however undersigned shall not be responsible/liable for any error, misstatement or omission.
- v) The inspection of property put to auction will be permitted to interested bidders at the site on the date and time mentioned in the public notice dated 29-03-2025 annexed.
- vi) The intending purchaser/bidder is required to submit amount of EMD by way of NEFT/RTGS in the "E Auction account" with Chaitanya Godavari Grameena Bank bearing Account No. 703011011100621 and IFSC Code UBIN0CG7030 maintained at our B/o Chaitanya Godavari Grameena Bank, Pulipadu Branch (Br Code-7030) on or before the last date mentioned in the



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E-Auction advertisement released in the newspaper which is annexed herewith and register their name with the e-auction service provider (EASP) and get user ID and password free of cost and also get training on E-Auction from the EASP M/s 4 Closure by contacting on Helpline No. 8142000064 and e-mail ID: info@bankauctions.in, prakash@bankauctions.in.

- vii) After Registration of bidders on the web-site as mentioned in para (vi) above, the intending purchaser/bidder is required to get copies of following documents uploaded in the website before last date of submission of the bid(s) (as mentioned in the public auction notice published in the newspapers and copy of which is attached below 1. Copy of the NEFT/RTGS challan relating to EMD amount 2. Copy of PAN card 3. Proof of identification (KYC) viz. Attested copy of Voter ID Card/Driving License/Passport etc. 4. Copy of proof of address, without which the bid is liable to be rejected.
- viii) The E-Auction will take place through web portal/website given at the end of this Annexure on the time specified in the E-auction notice published in the newspaper and copy attached herewith.
- ix) The bidder has to specify the property for which offer is submitted from the list mentioned in the above website along with the EMD amount. (Kindly take note that minimum offer amount cannot be less than the reserve price mentioned in the public auction notice published in the newspapers and copy of which is attached below.
- x) The interested bidders may give offers either for one or more than one properties. In case bidder, bids for more than one property, he will have to submit separate EMD amount for each property and also upload on website separate documents as per para (vii) above for each property along with the bid amount.
- xi) The bid/s shall be accompanied by an Earnest Money Deposit (EMD) equal to 10% of the reserve price, by RTGS/NEFT. The bids submitted without EMD amount shall be summarily rejected. The property shall not be sold below the reserve price.
- xii) The conditional bids may be treated as invalid. Please note that after submission of the bid/s, no correspondence regarding any change in the bid shall be entertained.
- xiii) If the dues of the Bank together with all costs, charges and expenses incurred by it or part thereof as may be acceptable to the Bank are tendered by or on behalf of the borrower or property holder/s or



For CHAITANYA GODAVARI GRAMEENA BANK  
  
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guarantor/s at any time on or before the date fixed for sale, the sale of assets may be cancelled.

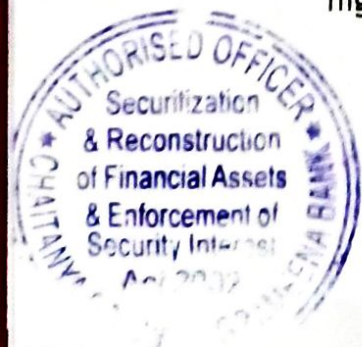
xiv) The auction is by way of inter-se bidding amongst the bidders and the minimum amount by which the bids are to be increased have been defined in the Sale Notice against each Reserve Price. The inter-se bidding which will be commenced online exactly on the date & time specified in the public notice and has been defined as follows:

- A "Enter Live Auction" link will be available on start of the auction proceeding.
- Once he clicks the link, a page will open which will show information such as,

- Auction start time
- Auction close time
- Opening Bid/Current Highest Bid amount
- Minimum Bid increment
- A Bid tab to fill in his own bid

- Bidder can enter his bid and wait for response on his bid.
- If the bid becomes highest bid, then he will be shown as "H1"
- This "H1" icon will disappear if any new higher bid is submitted by any other bidder
- The bidder can place his new improved bid
- This process will continue for the entire e-Bidding Process.
- Auction will close as per the closing time if no bid comes during last 5 minutes of the auction closing time
- In case bids are placed in last 5 minutes of the closing of auction, the closing time automatically gets extended to 5 more minutes.
- This process continues till no bid comes for a period of 5 minutes and the auction gets closed.


xv) Successful bidder will be intimated through e-mail for payment of 25% of highest bid amount just after the closing of the e-Bidding process.



For CHAITANYA GODAVARI GRAMEENA BANK  
  
CHIEF MANAGER CUM AUTHORISED OFFICER

- xvi) The EMD of unsuccessful bidders will be refunded to their respective A/c No. shared in -e-Auction portal of the EASP online. The bidders will not be entitled to claim any interest, costs, expenses and any other charges (if any).
- xvii) The Authorized Officer is not bound to accept the highest offer and the Authorized Officer has absolute right to accept or reject any or all offer(s) or adjourn/postpone/cancel the auction without assigning any reason thereof. The sale is subject to confirmation by the secured creditor.
- xviii) The successful bidder shall deposit 25% of sale price, after adjusting the EMD already paid, immediately on the acceptance of offer by the Authorized Officer, failing which the earnest money deposit by the bidder shall be forfeited. The balance 75% of the sale price is payable on or before 15<sup>th</sup> day of confirmation of the sale by the Authorized Officer or such extended period as agreed upon in writing by and solely at the discretion of the Authorized Officer. In case of failure to deposit the balance amount within prescribed period, the amount deposited by the defaulting bidder shall be forfeited and the defaulting bidder shall neither have claim on the property nor on any part of the sum for which it may be subsequently sold.
- xix) The successful bidder shall bear all the necessary expenses like applicable stamp duties/additional stamp duty/transfer charges, Registration expenses, fees etc. For transfer of the property in his/her name.
- xx) The payment of all statutory/non statutory dues, taxes, rates, assessments, charges, fees etc, owing to anybody shall be the sole responsibility of successful bidder only.
- xxi) In case any dispute arises as to the validity of the bid(s), amount of bid, EMD or as to the eligibility of the bidder, authority of the person representing the bidder, the interpretation and decision of the Bank shall be final. In such an eventuality, the Bank shall in its sole discretion be entitled to call off the sale and put the property to sale once again on any date and at such time as may be decided by the Bank. The exclusive jurisdiction for any disputes shall be Guntur. In case all the bids are rejected, Authorized Officer can negotiate with any of the bidders or other parties for sale of the properties by way of private treaty.
- xxii) The sale certificate shall be issued on the receipt of entire sale consideration and confirmation of sale by secured creditor. The sale certificate shall be issued by Authorized Officer in the same name in which the offer is submitted.



For CHAITANYA GODAVARI GRAMEENA BANK  
  
CHIEF MANAGER CUM AUTHORISED OFFICER

### Other Terms & Conditions for Sale of Property (ies)

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of Bank or to any other party.
- The decision of Bank declaration of successful bidder shall be final and binding on all the bidders.
- E-Auction Service Provider/Bank shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- E Auction Service Provider / BANK is not responsible for any damages, including damages that result from, but are not limited to negligence. The E Auction Service Provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

### Special instructions/caution:

Bidding in the last minutes/seconds should be avoided by the bidders in their own interest. Neither Chaitanya Godavari Grameena bank or the Service provider will be responsible for any lapses/failure (internet failure, power failure, etc...) on the part of the bidder in such cases. In order to Ward off such contingent situation, bidders are requested to make all the necessary arrangements/alternatives such as back - up power supply and whatever else required so that they are able to circumvent such situation and are able to participate in the auction successfully.

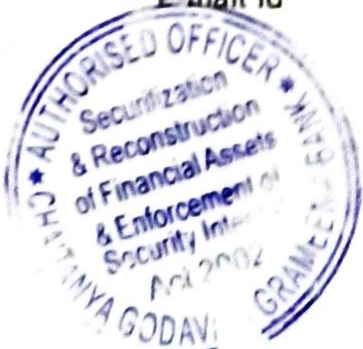
### Particulars of the E-Auction Service Provider:

Name : M/s 4Closure

Address : 605A, 6 th floor, Mitriivanam, Ameerpet, Hyderabad- 500038

Website Name : <https://bankauctions.in> & [www.foreclosureindia.com](http://www.foreclosureindia.com)

e-mail Id : [info@bankauctions.in](mailto:info@bankauctions.in)



For CHAITANYA GODAVARI GRAMEENA BANK  
  
CHIEF MANAGER CUM AUTHORISED OFFICER

Manager Name : T. Jayaprakash Reddy-Manager (operations) Mobile No.8142000064:

email id : prakash@Bankauctions.in

Help line No's : +91-814200062, 8142000063, 81426000066, Land line: 040-23736405



**AUTHORISED OFFICER  
CHAITANYA GODAVARI GRAMEENA BANK**





**ANNEXURE - B**

E- AUCTION UNDER SARFAESI ACT		
<b>1<sup>st</sup> Opener :</b> Bank Official who will authenticate the qualification of bidder(s) based on the EMD and Documents received.	Name :	
	Designation :	
	Tel No. (Direct):	
	Mobile No.:	
	E-Mail ID:	
	Address :	
<b>2<sup>nd</sup> Opener :</b> Bank Official who will ultimately authenticate the qualification of bidder(s) based on the recommendation received from 1 <sup>st</sup> opener and collected EMD & Documents	Name :	
	Designation :	
	Tel No. (Direct):	
	Mobile No.:	
	E-Mail ID:	
	Address :	
GENERAL INFORMATION FOR EVENT CREATION	Bank SPOC Details (Name, Contact No. & e-mail ID):	
	Tender/Auction Documents Fee (If Any) :	
	Quote Price (Applicable/Not Applicable) :	
	Limitation of Auto Extension (if Yes, Please specify No.):	
	Reserve Price :	
	EMD Amount :	
	Incremental Value :	
	Nodal A/C No.:	
	IFSC Code :	
	Sale Notice Publishing Date :	
	Asset Inspection Date :	
	Asset Inspection Time :	
	Last Date & Time of Submission of EMD & Documents :	
	Tender Opening/Auction Date:	
	Declaration to be uploaded (Y/N):	
	Tender Opening/Auction Time:	
	Bank Name :	

**ANNEXURE - C**

**DETAILS OF BIDDER**

(Read carefully the terms and conditions of sale before filling-up and submitting the bid)

1. Name(s) of Bidder (In Capital) :
2. Father's/Husband's Name :
3. Postal Address of Bidder(s) :
4. Phone/Cell Number and E-Mail ID:
5. Bank account details to which  
EMD amount to be returned
  - i) Bank A/c No. :
  - ii) IFSC Code No. :
  - iii) Branch Name :
6. Date of submission of bid :
7. PAN Number :
8. Property Item No. :
9. Whether EMD remitted : Yes/No.
10. EMD remittance details : Date of remittance

\_\_\_\_\_

: Name of Bank \_\_\_\_\_  
: Branch \_\_\_\_\_  
: A/c. No. \_\_\_\_\_  
: IFSC Code No. \_\_\_\_\_

I/We declare that I/We have read and understood all the above terms and conditions of auction sale and the auction notice published in the daily newspaper which are also available in the website

“..... ” and shall abide by them. I/We also undertake to improve my/our bid by one bid incremental value notified in the sale notice if I/We am/are the sole successful-bidder.

(Name & Signature of the Bidder(s))

**\* Mandatory : Bidders are advised to preserve the EMD remittance Challan.**

**Note : This document is required to be duly filled in and signed by the bidder and thereafter uploaded in the website of the e-auction service provider during the time of submission of the bid.**

**Confirmation by Bidder Regarding Receipt of Training & Inspection of Property**

To,

The Authorized Officer,

Chaitanya Godavari Grameena Bank,

**Branch Office:**

Dear Sir,

**Sub : Confirmation regarding receipt of e-auction Training and inspection of property.**

This has reference to the Terms & Conditions for the e-auction mentioned in the Tender/bid document and available on the website “  
.....”.

I/We confirm that

- a. I/We have read and understood the Terms and Conditions governing the e-auction as mentioned in Tender Document available on the website “  
” and also e-auction notice published by Chaitanya Godavari Grameena Bank in daily newspapers and unconditionally agree to them.
- b. I/We also confirm that we have taken training on the on-line bidding/auction and confirm that we are fully conversant with the functionality and process.
- c. I/We confirm that bank and **(Name of the E-auction service provider)**, shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the auction event.
- d. I/We confirm that we have inspected the property put for auction and conducted due diligence to our satisfaction.
- e. We, hereby confirm that we will honor the bids placed by us during the e-auction process.

With regards

Signature of the Bidder

Name of Bidder :

Date :

Address of Bidder :

Copy to : ( E-auction service provider’s address, and contact details should be given).

**Note : This document is required to be duly filled in and signed by the bidder and thereafter uploaded in the website of the e-auction service provider prior to last date of submitting bid.**

**ANNEXURE - E**

**Price Confirmation Letter by Bidder(s)**

To,  
The Authorized Officer,  
Chaitanya Godavari Grameena Bank,  
Branch Office :  
Dear Sir,

Sub : Final bid quoted during e-auction sale of properties of Chaitanya Godavari Grameena Bank.

We confirm that we have quoted the highest bid of Rs. \_\_\_\_\_/- (In Words \_\_\_\_\_) for the purchase of the property (give description of property \_\_\_\_\_) during e-auction of the said property held by (Name of the E-auction service provider) on \_\_\_\_\_.

Yours sincerely,

Signature :

Name of Bidder :

Date :

Copy to : E-Auction service provider's Address, and contact details.

**Note : This document is required to be duly filled in and signed by the H-1 bidder and thereafter e-mail the scanned letter to the branch on e-mail ID: & copy to the service provider email, immediately on completion of the bidding.**