

ANDHRA PRADESH GRAMEENA BANK

(A Govt. Undertaking

Sponsored by  Union Bank of India)

Request for Proposal (RFP) for Rate Contract for Supply and Installation of Security Equipment in Branches/Offices of Andhra Pradesh Grameena Bank.

S.NO	Description	Details
1	RFP Reference No.	APGB/HO/Services/02 Dt 18.07.2025
2	Brief Description of the RFP	Request for Proposal (RFP) for Rate Contract for Supply and Installation of Security Equipment in Branches/Offices of Andhra Pradesh Grameena Bank.
3	Bank's Address for Communication	General Manager, Services Department, Andhra Pradesh Grameena Bank, Head Office 4 th Floor, Door No.5-37-231, Raghu Mansion, 4/1 th Lane, Opp: Hotel Sankar Vilas, Brodipet, Guntur - 522002, Andhra Pradesh Phone: 9490158007
4	RFP Issuance Date	18-07-2025
5	Last Date of Submission of Queries for Pre Bid Meeting	25-07-2025 at 11.00 AM
6	Date and Time of Pre-Bid Meeting	25-07-2025 at 12.00 PM
7	Last Date for Receipt of Bids	07-08-2025 at 5.00 PM
8	Date and Time of Opening of Technical Bids	08-08-2025 at 11.00 AM
9	Date and Time of Opening of Price Bids	Will be intimated later

10	Address for submission of Proposals/Bids	General Manager, Services Department, Andhra Pradesh Grameena Bank, Head Office 4 th Floor, Door No.5-37-231, Raghu Mansion, 4/1 th Lane, Opp: Hotel Sankar Vilas, Brodipet, Guntur - 522002, Andhra Pradesh
11	Tender Fees (Not Refundable)	Rs.3,000/- {Rupees Three thousand only}
12	Earnest Money Deposit (EMD)	Rs.2,00,000/- {Rupees Two Laksh only}
13	Documents to be submitted	As mentioned in Annexure-6
Tender Fee Amount & EMD should be remitted through NEFT / RTGS / IMPS to the credit of CA/c No. 79991025400017, IFSC Code: UBIN0CG7999 or DD favoring Andhra Pradesh Grameena Bank, Payable at Guntur and the same should be submitted along with Technical & Commercial bid.		
This document can be downloaded from Bank's website https://apgb.bank/tenders		

Issued By:
General Manager,
Services Department,
Andhra Pradesh Grameena Bank, Head Office
4th Floor, Door No.5-37-231, Raghu Mansion, 4/1th Lane,
Opp: Hotel Sankar Vilas, Brodipet, Guntur - 522002, Andhra Pradesh
Phone: 9490158007
Email: services@apgb.bank
Website: <https://apgb.bank>

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DISCLAIMER

1. The information contained in this Request for Proposal (RFP) is provided to the OEM Vendor(s) on the terms and conditions set out in this RFP document. The RFP document contains statements derived from information that is believed to be true and reliable at the date obtained but does not purport to provide all the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Bank in relation to the provision of services.
2. The purpose of this RFP is to provide the OEM Vendor(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each OEM Vendor may require. Each OEM Vendor should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Andhra Pradesh Grameena Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Andhra Pradesh Grameena Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. The RFP document is not a recommendation, offer or invitation to enter into a contract, agreement or any other arrangement, in respect of the supply of security equipments in Bank's Branches located within Andhra Pradesh. The provision of the services is subject to selection of OEM vendor through the process of tender and appropriate documentation being agreed between the Bank and successful OEM Vendors as identified by the Bank. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officers of Andhra Pradesh Grameena Bank with the OEM Vendor.
3. This RFP is not exhaustive in describing the functions, activities, responsibilities and services for which OEM Vendor will be responsible. The OEM Vendor(s), by participating in this process for rate Contract, implicitly confirm that if any functions, activities, responsibilities or services which are either not specifically described in this RFP or specifically described but has to undergo suitable changes/modifications due to regulatory/statutory changes and are termed necessary by the Bank for the proper performance of the Contract, such functions, activities, responsibilities or services (with applicable changes, if any) will be deemed to be implied by and included within the scope of services under this RFP and OEM Vendor response to the same extent and in the same manner as if specifically described in this RFP and OEM Vendor's response.
4. No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their proposals.

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NOTICE INVITING TENDER

Andhra Pradesh Grameena Bank, Services Department, Head Office, Guntur invites tenders from eligible & experienced Firms / Companies in “TWO BID CONCEPT” for supply and installation of Security Equipment i.e **Strong Room Doors, Locker Units, Cash and Jewel Safes** for a period of two years which can be extended by further period as may be agreed upon by either parties. Tenders shall be submitted at the below mentioned address either through Post/Courier/Directly:

The General Manager,
Services Department,
Andhra Pradesh Grameena Bank,
Head Office, 4th Floor, Raghu Mansion
4/1 TH Lane, Opp Hotel Sankar Vilas
Brodipet, Guntur - 522 002,
Andhra Pradesh.
PH No: 9490158007
E-Mail: services@apgb.bank.

Tender document is also available during aforesaid period on Bank's website at www.apgb.bank and CPP portal (e-Procurement). However, the Tender documents along with annexures shall be submitted with Pay Order / Demand Draft amounting to **₹3,000.00 (non-refundable)** favoring Andhra Pradesh Grameena Bank, payable at Guntur.

The last date for submission of the tender document is **07-08-2025 at 5.00 PM.**

Andhra Pradesh Grameena Bank reserves the right for rejecting any or all applications received at any point of time without assigning any reasons whatsoever.

For more details, Please contact Bank officials at above mentioned address or kindly download Tender document and other detailed terms and conditions from above mentioned websites.

**General Manager
Services Department**

Schedule of Tender Process

Andhra Pradesh Grameena Bank, Services Department, Head Office, Guntur invites tenders from eligible & experienced Firms / Companies in “TWO BID CONCEPT” for supply and installation of Security Equipment i.e **Strong Room Doors, Locker Units, Cash and Jewel Safes** for a period of two years which can be extended by further period as may be agreed upon by either parties.

1) Details of the Tender:

Purpose of Tender	Rate Contract for supply and installation of Security Equipment i.e Strong Room Doors, Locker Units, Cash and Jewel Safes at Branches/Offices of Andhra Pradesh Grameena Bank as and when required for a period of two years which can be extended by further period as may be agreed upon by either parties.
Application Fees (Non refundable)	Rs. 3000/- by way of NEFT / RTGS / IMPS to the credit of CA/c No. 79991025400017, IFSC Code: UBIN0CG7999 or Demand Draft drawn in favour of "Andhra Pradesh Grameena Bank, Head Office - payable at Guntur in the Bank's approved format, super-scribing 'Application fees for Rate Contract for Supply and Installation of Security Equipment i.e Strong Room Doors, Locker Units, Cash and Jewel Safes and the same should be submitted along with EMD at our office.
Earnest Money deposit	<ul style="list-style-type: none"> ➤ The bidder shall furnish Earnest Money Deposit (EMD) of Rs.200000/- by way of NEFT / RTGS / IMPS to the credit of CA/c No. 79991025400017, IFSC Code: UBIN0CG7999 or Demand Draft drawn on any scheduled Commercial bank in favour of Andhra Pradesh Grameena Bank, Head Office, Guntur payable at Guntur. No interest is payable by Bank on EMD. ➤ EMD can also be submitted in the form of fixed deposit receipt with lien noted in favour of Andhra Pradesh Grameena Bank, Head Office, Guntur. ➤ The EMD of the Bidders, not qualified under Technical Bid and unsuccessful bidder in the financial bid will be returned. ➤ <u>The EMD may be forfeited in the following instances:</u> ➤ If the bidder withdraws or amends the bid during the period of bid validity specified in this document. ➤ If the successful bidder fails to sign the agreement in accordance with the terms of this RFP within 14 days from the date of receipt of the communication from the Bank.
Date of Issue of tender document	18-07-2025
Pre-bid meeting	<p>A Pre Bid meeting is scheduled on 25-07-2025 at 12:00 PM at Services Department, Head office, 4th Floor, D.No:5-37-231, Raghu Mansion, 4/1th lane, Opp: Sankar Vilas, Brodipet, Guntur-522002.</p> <p>Any clarifications can be sought regarding the tender during the said pre-bid meeting,</p>

Concept of tender	Two Bid system (Technical and Financial)
Last date and time for submission of the tender	Bid (both Technical & Financial) made strictly as per provisions of the tender should be submitted latest by 05.00 PM on 07-08-2025
Opening of Technical bids	11.00 AM on 08-08-2025. Bidders/their authorized representatives in their own interest are advised to be physically present at the time of opening of technical bids. No VC/Online mode is allowed.
Opening of Financial bids	Date & time will be informed to the qualified bidders through e-mail/ letter. <u>Price bid of only those vendors who qualify in the technical evaluation will be opened on the given date. Qualified bidders will informed by way of e-Mail/Letter/Any other mode.</u>
Tender documents	Can be downloaded at free of cost from Andhra Pradesh Grameena Bank's web site @ https://apgb.bank/tenders from 18-07-2025 till last date of submission. Or available at Services Department, Head office, Andhra Pradesh Grameena Bank 4 th Floor, D.No:5-37-231, Raghu Mansion, 4/1th lane, Opp: Sankar Vilas, Brodipet, Guntur-522002.
Payment Terms	As per the Clause 19 of General conditions of contract in RFP
Liquidated Damages for Delay in work	As per the Clause 17 of General conditions of contract in RFP
Price variation	No Price variation clause shall be applicable in this contract.
Resolution of Disputes	As per the Clause 22 of General conditions of contract in RFP
For any clarification, please contact	The General Manager, Services Department, Andhra Pradesh Grameena Bank, Head Office, 4 th Floor, D.No:5-37-231, Raghu Mansion, 4/1th lane, Opp: Sankar Vilas, Brodipet, Guntur-522002. PH No:9490158007 E-Mail ID: hod-services@apgb.bank

Note: Request for alteration in the PRICE terms of the tender will not be entertained. Tenders which do not comply the Price terms mentioned in the tender are liable to be summarily rejected.

Please visit our website <https://apgb.bank/tenders> for details.

Any amendments, modifications, Pre Bid replies & any communication etc. will be uploaded in the Bank's website only (i.e. <https://apgb.in/tender1.php>). No individual communication will be sent to the individual bidders.

Bank reserves the right to change the dates, timings mentioned above or elsewhere in the RFP, which will be communicated by placing the same as corrigendum in bank's Website only. Bidders should check the Bank's Website before the submission of proposal for the corrigendum, if any.

**GENERAL MANAGER
SERVICES DEPARTMENT**

PREQUALIFICATION CUM RFP NOTICE

Rate Contract for Supply and Installation of Security Equipment in Branches Located within Andhra Pradesh.

Proposals from OEM vendors for Rate Contract to supply and install security equipment like **Strong Room Doors, Locker Units, Cash and Jewel Safes** in its branches/Offices are invited by Andhra Pradesh Grameena Bank.

1. The Proposals are invited from OEM vendors for supply of and installation of security equipment like **Strong Room Doors, Locker Units, Cash and Jewel Safes** for a period of two years which can be extended by further period as may be agreed upon by either parties.
2. The bidder (OEM vendor) should submit both technical and price bid proposals in separate sealed covers super scribing (1) **Technical Bid** for Rate Contract for Supply and Installation of Security Equipment in Branches located within Andhra Pradesh (2) **Price Bid** for Rate Contract for Supply and Installation of Security Equipment in Branches located within Andhra Pradesh.
3. The supply of security equipments like **Strong Room Doors, Locker Units, Cash and Jewel Safes** will be made from the date of work order as per requirement of the Bank all over Andhra Pradesh.
4. The committee formed by the officers of Bank will evaluate the Rate Contract proposals received in response to this RFP, which may include visit to the manufacturing facilities of the OEM vendors. Rate Contract for supply of security equipments would be contracted with OEM vendor from the list of prequalified OEM vendors and whose quote would be the lowest i.e. L1 after reverse auction. Bank, at its own discretion may allow L 2 bidder (OEM vendor), if L2 bidder (OEM vendor) agrees to supply the security equipments at same price as quoted by L1 bidder (OEM vendor) in the ratio of 60:40 and may extend the option to L3 bidder (OEM vendor) too which would be then in the ratio of L1 50%, L2 for 30% and L3 for 20% quantity provided that L3 bidder (OEM vendor) agrees to accept L1 bidder (OEM vendor) rates and on same terms & conditions. Rate Contract for individual security equipment would be valid for two years which can be extended by further period as may be agreed upon by either parties.
5. Proposals received up to 05.00 PM on 07-08-2025 only would be considered for this empanelment process. **Proposals must be dropped in tender drop box kept at the address mentioned in this document. Proposals not on prescribed format or received later than 05.00 PM on 07-08-2025 or through any other mode i.e. email/post/courier etc will not be accepted.**
6. The proposed rate against each item be indicated in the schedule of quantities and rates / price should be indicated both in words and figures. The format for submitting Bill of Material and Price schedule (Financial Bid) is attached in Annexure-4 In case of any discrepancy, the rates indicated in words would prevail.
7. The rates quoted against each item should be all inclusive for that item i.e. it would include cost of item, its transportation, loading/unloading, installation up to 1st floor in the designated place in the branch, removing and taking away buy back item etc. Bank will not pay any other amount over and above the price quoted except applicable taxes.
8. Proposal shall be accompanied by Earnest Money of Rs. 2, 00,000/- (Rs. Two Lakh Only) through NEFT / RTGS / IMPS to the credit of CA/c No. 79991025400017, IFSC Code: UBIN0CG7999 or / Demand Draft in favor of "Andhra Pradesh Grameena Bank", payable at "Guntur". Proposals without Earnest Money shall be summarily rejected.

9. The earnest money deposited shall not earn any interest and Pay Order / Demand Draft submitted by unsuccessful bidder will be arranged to be collected from our office by authorized representative of bidder (OEM vendor). Earnest money paid by the successful bidder (OEM vendor) will be retained by the Bank till execution of agreement.
10. Bidders to whom work order is issued, L1, L2 or L3 as the case may be shall have to execute an agreement as specified in Annexure-3.
11. Earnest money deposited by bidder (OEM vendor) shall be forfeited by the Bank, if bidder (OEM vendor) fails to undertake/complete the job, if he is communicated by bank about acceptance of his proposal.
12. Proposals in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. Also, Bank reserves the right to reject any or all proposals without assigning any reasons thereof.
13. Bidders (OEM vendor) are required to provide their valid and in use E-mail id in the bio-data form. Please note that all further correspondence in this regard would be carried out through E-mail only.
14. Bank's decision is final in any matter pertaining to the tender. Bank reserves the right to cancel the tender process at any point of time without assigning any reason.
15. All disputes and arbitration are subject to jurisdiction in Guntur (Andhra Pradesh), only.
16. This notice shall form part of the contract documents.

**GENERAL MANAGER
SERVICES DEPARTMENT**

BIO - DATA OF BIDDER (OEM VENDOR)

1. Name of the bidder (OEM vendor) :

Office Address :

Telephone No. :

Office :

Residence :

Mobile :

Fax :

E-Mail :

2. a) Whether proprietary/partnership/ Pvt. Ltd. / Public Ltd. (certificate Of registration / partnership deed to be enclosed as Annexure). :

b) Name of the Proprietor, Partners, Directors :

I)

II)

c) Year of establishment :

3. Registration with Tax Authorities :

i) Income-tax (PAN) No. :

ii) GST No :

iii) EPF Regn. No. :

iv) ESI Regn. No. :

(Copies of certificates of registration with relevant authorities to be enclosed as Annexures)

4. Names of the Bankers with address & telephone numbers:

I)

II)

5. Furnish copies of audited balance- : Enclosed / Not enclosed
Sheet and Profit & Loss A/C. for
the years i.e. 2021-22, 2022-23 and 2023-24
as Annexures.

6. Empanelment with minimum any two Public Sector Banks/RRBs (certificates of empanelment to be enclosed as Annexure.

Name of the Public Sector Bank/RRB	Year since empanelled

7. Give details if at present involved in litigation in similar type of contracts:

Sr. No.	Name of Project	Name of Employer	Nature of work	Work order dated	Date of completion of work	Value Rs.

8. Details of civil suit, if any, that arose :
during execution of contract in the
past 10 years.

9. Name & relation, if any, with the staff :
member of APGB.

Note: Copies of work orders along with Xerox copies of relevant TDS certificate, satisfactory completion certificate obtained from the client shall be enclosed as Annexure. Please note without the copies of certificates, your application is liable to be rejected.

10. Details of Rate Contract entered into with other Bank:
(Copies of work orders be enclosed)

11. LIST OF NAME/S OF PROPRIETOR / PARTNERS & EMPLOYEES

Name	Qualifications	Experience	Particulars of work done	Employed in your firm since

12. Turnover in last 3 years:

Sr. No.	Year	Turnover (Rs. in lakh)	Profit/Loss (Rs. in lakh)
1	2021-22		
2	2022-23		
3	2023-24		

Copies of income-tax returns / assessment orders for each year to be enclosed as Annexures

Date :
(Seal of firm)
Place :

Authorised Signatory :
Name :
Designation :

DECLARATION

I / We have read the instructions appended to the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Andhra Pradesh Grameena Bank, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.

I / We agree that the decision of Andhra Pradesh Grameena Bank in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief.

I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.

Date :
(Seal of firm)
Place :

Authorised Signatory :
Name :
Designation :

Scope of Work

The Bank has initiated steps to streamline the procurement system of Security Equipments, i.e., Cash/Gold Safes, Strong Room Doors and Safe Deposit Locker Cabinets. Upon meeting all the criteria and grant of approval by competent authority of the bank, selected bidder Rate contract for supply of the items in the period of two years which can be extended by further period as may be agreed upon by either parties, which would start from the date of letter itself and would be contracted with the vendor on the basis of L1 after reverse auction. Bank, at its own discretion may allow L 2 bidder (OEM vendor), if L2 bidder (OEM vendor) agrees to supply the security equipments at same price as quoted by L1 bidder (OEM vendor) in the ratio of 60:40 and may extend the option to L 3 bidder (OEM vendor) too which would be then in the ratio of L1 bidder (OEM vendor) 50%, L2 bidder (OEM vendor) for 30% and L3 bidder (OEM vendor) for 20% quantity provided that L3 bidder (OEM vendor) agrees to accept L1 bidder (OEM vendor) rates and on same terms & conditions. Rate Contract for individual security equipment would be valid for Two years from the date of Work Order which can be extended by further period as may be agreed upon by either parties, Bank will directly place the order for item(s) required with contracted OEM vendor or his dealer to deliver and install the required items as mentioned at para 7 of RFP Notice above. The OEM vendor would be required to ensure that item requested by bank is delivered within twenty days upon such request. The bills would be submitted directly to the Head Office, along with acknowledgement of Branch concerned where item indented would be supplied and installed. Head Office on getting report of satisfactory installation of the item from concerned branch, will release full payment.

If delays are observed in deliveries beyond Three weeks in three cases, the OEM vendor will be put on first notice. For further delays in next three cases, second notice will be issued. Even after issue of 2 notices delay in supply of item indented is observed, the Bank will be free to terminate the contractor without further notice.

Basic Eligibility Criteria

Sr. No.	Parameters	Requirements
a.	Average turnover volume	The bidder OEM should have total average annual sales turnover of not less than Rs.10.00 Crore per year in the last three years , i.e. from year 2021-22 to 2023-24. Audited Balance sheets & Profit & Loss Statements of this period are to be submitted.
b.	Profit in the previous financial years	The bidder OEM should not have incurred loss in the last three years, i.e. from year 2021-22 to 2023-24.
c.	Registered Companies	The bidder OEM should have been registered under the Companies Act at least 10 years earlier from the date of tender opening.
d.	OEMs	The bidder should be the Original Equipment Manufacturer (OEM) of Cash / Gold Safes, Strong Room Doors and Locker Units to qualify for the empanelment for the respective products.
e.	In-house manufacturing process	Process of pre-treatment of MS Steel Sheet, its Cross Hatch test and use of TDR (Barrier Material) for manufacturing Cash / Gold Safes, Strong Room Doors and Locker Units making their locks & keys should be done in-house by OEM Bidder to qualify for the empanelment for the respective products.
f.	BIS License	<p>The bidder OEM should have valid BIS licenses, for</p> <ol style="list-style-type: none"> Cash Safe Strong Room Doors Locker Units Gold Safe <p>Issued on or before the tender date. The list of OEMs posted/updated on the BIS website as on the date of tender will be taken as the conclusive proof for the purpose of eligibility.</p>
g.	Network of offices/dealers	<p>The bidder OEM should have at least one office/dealer in Andhra Pradesh</p> <p>(Attach list of offices/dealers with address along with landline numbers and email address. Absence of any of these details or wrong details shall make the proposal ineligible)</p>
h.	Empanelment with other PSBs/RRBs	The proposed OEM should have been in the panel of approved suppliers for Safes, Strong Room doors, Locker Units and FRFCs with the Head Offices of minimum two public sector banks/RRBs for three years as on date of Tender and should not have been black listed by any PSB/RRB ever. Undertaking letter to be submitted by bidder to that extent.
i.	Reference Sites	Furnish name, address and telephone numbers of the Head Offices of at least two public sector banks, with whom bidder OEM is empaneled at present for the supply of Safes, Strong Room Doors, Locker Units and FRFCs and supplied these products in the last three years.

In addition to Basic Eligibility Criteria, following would be specific eligibility Criteria for specific security equipment. A bidder OEM would need to meet both the Criteria.

Specific Eligibility Criteria for Strong Room Door

Sr. No.	Parameters	Requirements
a.	License	The Product must be Licensed by BIS and every Strong Room Door being supplied mandatorily would have BIS label.
b.	Minimum period business of Strong Room Door manufacturing	Minimum five years (Work orders to be attached)
c.	Strong Room Doors Manufactured	The bidder (OEM vendor) should have manufactured and supplied not less than 100 TRTL Strong Room Doors in the past three years, i.e. from the year 2021-22 to 2023-24 . Copies of the Work Orders, form 3CA, form 3CD & CA certificate along with extract of relevant portion of tax audit report which has quantitative details of TRTL Strong Room doors manufactured and certified by a registered tax auditor under section 44AB of Income Tax Act 1961 and Income Tax Rule 6G(2) should be attached as proof document.

Specific Eligibility Criteria for Cash/Jewel Safe

Sr. No.	Parameters	Requirements
a.	License	The Product must be licensed by BIS and every Cash / Gold Safe being supplied mandatorily would have BIS label
b.	No. of years required in Safe manufacturing business.	Minimum five years (Work orders to be attached)
c.	Cash / Gold Safe Manufactured	The bidder (OEM vendor) should have manufactured and supplied not less than 500 Cash/Gold Safes in the past three years, i.e. from the year 2021-22 to 2023-24 . Copies of the work orders, form 3CA, form 3CD & CA certificate along with extract of relevant portion of tax audit report which has quantitative details of Safes manufactured and certified by a registered tax auditor under section 44AB of Income Tax Act 1961 and Income Tax Rule 6G(2) should be attached as proof document.
d.	Testing of Safe by the Bank	<p>The bidder (OEM vendor) should give its written consent to Bank to test one out of every 100 Cash / Gold Safes supplied to the Bank by the company and to replace the Safe to be tested with a new Safe of the same class prior to the test free of cost of whatsoever nature.</p> <p>The bidder (OEM vendor) should also give its written consent to bear the cost of transporting the Safe to be tested from the Branch to the testing venue and bear the cost of testing charges to the testing agency.</p> <p>The burglary resistance test shall be carried out by any of the Test Houses accredited to or approved by the Bureau of Indian Standards chosen at the discretion of the Bank.</p> <p>In case any of the newly-supplied safe is cut or broken</p>

		successfully by burglars, testing will be carried out immediately even without waiting for achieving target of 100. If the Safe fails the test, contract with the vendor will be cancelled immediately, vendor firm would be blacklisted and amount of cash / value of gold as of day of burglary kept in Cash / Gold Safe and lost in burglary would need to be made good by vendor.
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Specific Eligibility Criteria for SDLC (Open Type)

Sr. No.	Parameters	Requirements
a.	License	The product must be licensed by BIS and every SDLC being supplied mandatorily would have BIS label
b.	No. of years required in SDLC manufacturing business	Minimum five years (Work orders to be attached)
c.	SDLC manufactured	The bidder (OEM vendor) should have manufactured and supplied not less than 250 SDLCs in the past three years, i.e. from the year 2021-22 to 2023-24. Copies of the Work Orders, form 3CA, form 3CD & CA certificate along with extract of relevant portion of tax audit report which has quantitative details of Safes manufactured and certified by a registered Tax Auditor under Section 44AB of the Income Tax Act 1961 should be attached as proof documents.

Specific Eligibility Criteria for Safe-cum-Safe Deposit Lockers Cabinets

Sr. No.	Parameters	Requirements
a.	License	The outer safe body must be licensed by BIS and every Safe-cum-safe deposit locker being supplied should have a BIS label equivalent to the classification & rating of outer safe body and every Safe Deposit Locker inside the safe should be manufactured as per IS 5244:2014.
b.	No. of years required in Safe-cum-Safe Deposit Lockers Cabinets manufacturing business	Minimum five years (Work orders to be attached)
c.	Safe-cum-Safe Deposit Lockers cabinets manufactured	The bidder (OEM vendor) should have manufactured and Supplied not less than 25 Safe-cum-Safe Deposit Lockers cabinets in the past three years, i.e. from the year 2021-22 to 2023-24. Copies of the Work Orders, form 3CA, form 3CD & CA certificate along with extract of relevant portion of tax audit report which has quantitative details of Safes manufactured and certified by a registered Tax Auditor under Section 44AB of the Income Tax Act 1961 should be attached as proof documents.

GENERAL CONDITIONS OF CONTRACT

RATE CONTRACT FOR SUPPLY & INSTALLATION OF SECURITY EQUIPMENTS FOR BRANCHES LOCATED WITHIN ANDHRA PRADESH

1. The OEM vendor shall engage and deploy suitably experienced and competent personnel directly or through its authorized dealers, for supplying, transporting, loading / unloading the security equipment and installing in the designated place in the branch so that no damage to the premises of branch is caused at first place. OEM vendor will have to make damage good, in case, any damage is caused to the premises of the branch by the personal of OEM vendor during its unloading of security equipment, loading of old security equipment being taken away by OEM vendor in buy back.
2. The OEM vendor shall provide technical and mechanical support along with after sales service for the security equipment supplied by them to Bank as soon as possible. Technical help, especially in case of repair / replacement of locks, should be provided only by permanent, trusted and verified employee of the vendor and area wise details of such staff should be shared with Banks Regional Security Officers & Head Office
3. OEM Vendor will initiate immediate action on the feedback provided by Bank's branches/offices on quality of the services rendered by their employees, if it is not in accordance with the quality specifications and accepted standards. The engagement or provision of the services by any particular employee is prejudicial to the interests of the Andhra Pradesh Grameena Bank.
4. All employees engaged by the OEM vendor shall be in sole employment of the OEM vendor and the OEM vendor shall be solely responsible for their salaries, wages, arrears/increase in wages, insurance and other statutory payments etc. That under no circumstances shall Andhra Pradesh Grameena Bank be liable for any payments or claim or compensation (including but not limited to compensation on account of injury/death /termination) of any nature to the employees and personnel of the OEM vendor.
5. Prices must include all taxes, transportation costs, and installation up to the first floor of the branch premises. If there is any reduction in prices of the items in the future, you must provide the Bank with the reduced prices upon mutual negotiation and agreement.
6. The supplier must deliver the keys in a sealed cover to the authorized Branch Manager. All keys must be engraved with the Bank name and the Branch's BIC at the supplier's expense.
7. OEM Vendor must specify the dealer through whom they will supply the products.
8. The L1 (lowest bidder) will be determined after reverse auction for each item separately based on cost of each item.
9. The engineer of OEM vendor must inspect the site and guide the landlord or Branch Manager on the construction of the strong room.
10. The process of reverse auction is mentioned in **Annexure-2, Annexure-RA-1 and Annexure-RA-2** of this RFP. Bidders shall follow all terms and conditions as mentioned in Annexure-II during the process of reverse auction.

11. The OEM vendor :

- a) Shall be responsible for all negotiations with personnel relating to salaries and benefits, and shall be responsible for assessments and monitoring of performance and for all disciplinary matters.
- b) Shall not knowingly engage any person with a criminal record /conviction and shall bar any such person from participating directly or indirectly in the provision of services of this agreement.
- c) Shall at all times use all reasonable efforts to maintain discipline and good order amongst its personnel while rendering services to Bank.
- d) Shall not exercise any lien on any of the assets, documents, instruments or material belonging to Andhra Pradesh Grameena Bank and in the custody of the vendor for any amount due or claimed to be due by the vendor from Andhra Pradesh Grameena Bank .
- e) Shall regularly provide updates to Andhra Pradesh Grameena Bank with respect to the provision of the services and shall meet the personnel designated by Andhra Pradesh Grameena Bank to discuss and review its performance at such intervals as may be agreed between the parties.
- f) Shall be responsible for all the compliances of all laws, rules, regulations and ordinances applicable in respect of its employees, sub-contractors and agents (including but not limited to minimum wages act, provident fund laws, workmen's compensation act) and shall establish and maintain all proper records including, but not limited to, accounting records by any law, code, practice or corporate policy applicable to it from time to time including records and returns as applicable under labour legislations.
- g) Shall not violate any proprietary and intellectual property rights of Andhra Pradesh Grameena Bank or any third party, including without limitation, confidential relationships, patent, trade secrets, copyright and any other proprietary rights in course of providing services hereunder.
- h) Shall ensure that the quality and standards of materials and services to be delivered or rendered hereunder will be of the kind, quality and timeliness as designated by Andhra Pradesh Grameena Bank and communicated to the vendor from time to time.
- i) Shall not work in a manner which, in the reasonable opinion of Andhra Pradesh Grameena Bank, may be detrimental to the interests of Andhra Pradesh Grameena Bank and which may adversely affect the role, duties, functions and obligations of the vendor as contemplated by EOI.
- j) Shall be liable to Andhra Pradesh Grameena Bank for any losses of any nature whatsoever arisen directly or indirectly by negligence, dishonest, criminal or fraudulent act of any of the representatives and employees of the vendor while providing the services to Andhra Pradesh Grameena Bank.

- k) Shall itself perform the obligations under this Rate Contract and shall not assign, transfer or sub-contract any of the rights and obligations under this agreement except with prior written permission of Andhra Pradesh Grameena Bank.
- l) Staff of the vendor shall wear all required and prescribed safety gears and protective wears while working in Banks premises.

12. Bid Process:

As a part of this procurement process, the bank intends to finalise vendors for Rate Contract, for a period of two years for supply and installation of security Equipment i.e., **Strong Room Doors, Locker Units, Cash and Jewel Safes** who qualify on the basis of Pre-qualifications given elsewhere in this tender document, Technical Evaluation of Security Equipment Configuration & Compliance Forms provided in the Tender Documents elsewhere to meet the bank's requirements.

The Bank intends to finalize L1 vendor, through a reverse auction process from the Technically qualified vendors whenever required duly furnishing the quantity of procurement by the bank. If the L1 Fails to comply with our terms and conditions the bank shall reserve the right to go with the L2 bidder if the vendor agrees the same price as L1 Quoted.

The commercial bid is generally valid for a period of **2 years** from date of agreement with the selected L1 bidder which can be extended by further period as may be agreed upon by either parties. Bank shall review the prices once every 6 months and thereafter Bank may call for fresh short commercial bids from the technically qualified bidders. The bank shall reserve right to renew the agreement with L1 bidder for a further period of two years, if the bank and L1 bidder mutually agree for renewal with the same rates, terms and conditions.

13. Indemnity:

1. The OEM vendor shall at its own expenses, indemnify, defend and hold harmless Andhra Pradesh Grameena Bank and its officers, directors, employees, representatives, agents respective directors, and assigns from and against any losses and liability (including but not limited to liabilities, judgments, damages, losses, claims, costs and expenses, including attorney's fees and expenses) that may be occurring due to, arising from or relating to:
 - a. a breach, non - performance or inadequate performance by the OEM vendor of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under this RFP; or
 - b. the acts, errors, representations, misrepresentations, willful misconduct or negligence of the vendor, its employees in performance of its obligations under this agreement; or
 - c. any deficiency in the services of the vendor; or
 - d. Violation of any applicable laws by the OEM vendor, its agents, employee's representatives etc.; or damage caused to bank's property/premises during transportation and installation which is also liable to be recovered from payment of bills.

2. In the event of the OEM vendor not fulfilling its obligations under this clause within the period specified in the notice issued by Andhra Pradesh Grameena Bank, Bank has right to recover the amounts due to it under this provision from any amount payable to the OEM vendor under this project.
3. The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this agreement.
4. L1 vendor after reverse auction shall execute the Agreement as mentioned in Annexure-3.

14. Termination:

Bank shall have the option to terminate this Rate Contract and /or subsequent agreement and or any particular order, in whole or in part by giving OEM vendor at least 30 days prior notice in writing. It is clarified that OEM vendor shall not terminate this Rate Contract and the subsequent agreement for convenience. However the Bank will be entitled to terminate this Rate Contract and any subsequent agreement, if OEM vendor breaches any of its obligations set forth in this Rate Contract and any subsequent agreement and such breach is not cured within 30 working days after bank gives written notice; or if such breach is not of the type that could be cured within 30 days, failure by OEM vendor to provide Bank, within 30 working days, with a reasonable plan to cure such breach, which is acceptable to the Bank.

1. This Rate Contract and subsequent agreement shall be deemed to have been terminated by either party one day prior to the happening of the following events of default:

- a. The other party becomes unable to pay its debt as they fall due or otherwise enters into any composition or arrangement with or for the benefit of its creditors or any class thereof;
- b. A liquidator or a receiver is appointed over all or a substantial part of the undertaking, assets or revenues of the other party and such appointment continues for a period of twenty one (21) days;
- c. The other party is subject of an effective resolution for its winding up other than a voluntary winding up for the purpose of reconstruction or amalgamation upon terms previously approved in writing by the other party; or change in constitution of the bidder affecting nature of work entrusted.
- d. The other party becomes the subject of a court for its winding up.
- e. OEM assigns the work entrusted to third party

2. The Bank, by written notice of default sent to the OEM vendor, may terminate the contract in whole or in part without prejudice to any other remedy for breach of contract if the OEM vendor fails to deliver any or all of the design, goods, works and services, within the period specified in the contract or within any extension thereof granted by the bank. Upon termination or expiry of this Rate Contract and subsequent agreement, the rights granted to the OEM vendor shall immediately terminate.
3. In the event the bank terminated the contract in whole or in part, the bank may, among other applicable remedies, procure goods, works or services similar to those undelivered upon

such terms and in such manner as it deems appropriate and hold the OEM vendor liable to the bank for any excess costs for such similar goods, works and services. However, the OEM vendor shall continue to perform the contract to the extent not terminated.

15. PROVISIONS FOR MICRO & SMALL ENTERPRISES (MSES):-

As per Government of India's Public Procurement Policy act 2012, certain benefits will be given for MSE Units. The details are as under.

The Public Procurement Policy shall apply to MSEs registered with District Industries Centres or Khadi Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of Micro, Small & Medium Enterprises.

MSEs participating in Tender/RFPs and qualified for opening price bid, quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 in a situation where L1 price is from someone other than a MSE & such MSE shall be allowed to supply upto 20% of total Tender/RFP value. In case of more than one such MSE, the supply shall be shared proportionately (to Tender/RFP quantity).

MSEs are also exempted from paying **EMD and Application Fee**. For getting the benefits in case of MSE firms, shall submit relevant documents such as valid MSE registration Certificates.

16. TIME PERIOD:

The supply and installation has to be completed within a period of **21 days** from the date of receipt of the Purchase order by the bidder.

Time is the essence of the Contract. Time Period for delivery and installation shall be firm and binding on the bidder / vendor.

The successful bidder shall co-ordinate the activities relating to provision of infrastructural facilities within the scope of the Bank. Such facilities shall be specifically listed out by the Bidder at the time of submission of the RFP.

The delay in supply and installation will attract Liquidated Damages as per Special clause 17 mentioned below.

17. LIQUIDATED DAMAGES FOR DELAY:

If the bidder fails to deliver and successful installation within the specified time, the Bank shall have the option to accept or reject the equipment delivered by the bidder after the expiry of the time period specified in the RFP. In case of acceptance of the delayed equipment, the bidder shall be liable to pay the Bank the following amount as Liquidated damages at the rates specified below, for each completed week of delay or part thereof, on the cost price of the equipment as per Bill of Quantity (BoQ).

Liquidated Damages per week of delay or part thereof	0.5% of the cost of the Machine (i.e. BOQ) per week subject to a maximum of 10% of the cost per equipment (i.e. BOQ)
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18. AGREEMENT:

The Successful bidder shall sign an agreement on bank prescribed format as per Annexure-3 with the Bank within 14 days from the date of finalization of L1 bidder.

19. TERMS OF PAYMENT:

Bank will not make any advance payment while awarding any job. All payments will be released from Head office within 30 days of claim on submission of the invoices and proofs. The payments will be released through NEFT/ RGTS and Bidder has to provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc. Applicable TDS, if any, will be deducted at the time of releasing the payments.

Payment shall be considered upon submission of

- a) 2 copies of the Supplier's invoice, inclusive of original, showing contract number, Goods description, quantity, unit price, total amount, Serial no's of the equipment, Unique Identification code provided by the Bank while awarding the order etc., one at the branch / site and the second copy at Head Office, Services Department.
- b) Delivery & Testing report from the Branch Head / Officer-In-Charge as per the prescribed specifications.
- c) Original delivery note shall be signed by consignee or acknowledgement of receipt of goods from the consignee.

20. TAXES AND DUTIES:

Goods & Service Tax (GST) shall be payable extra by Bank. The tendered cost must include all duties royalties, cess and or any other taxes or local charges if applicable. No extra claim will be entertained with exception herein specified below.

The bidders must include in their tendered cost all duties, royalties, cess, Rate contract tax and sales tax or any other taxes or local charges like octroi etc. No extra claim on this account will in any case be entertained. However, pursuant to the Constitution (Forty Sixth Amendment) Act, 1982, if any further new tax, royalties cess or levy is imposed by Statute, and any Central Excise Duty by the Central Government on the Main Equipment and not on any type of sub-components or material involved in its manufacture or on installation materials after the date of receipt of tenders, and the contractor there upon necessarily and properly pays such taxes / levies the contractor shall be reimbursed the amount so paid, provided such payments, if any, is not, in the opinion of the Bank (whose decision shall be final and binding on the contractor) attributable to delay in execution of work within the control of the contractor. On account of any downward revision of such taxes / levies, the benefit shall be passed on to the Bank and shall be binding on the contractor even without the claim by the Bank.

The contractor shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of the Bank and further shall furnish such other information / document as the Bank may require from time to time.

The contactor shall, within a period of 30 days of the imposition of any such further tax / levies, described above, give a written notice to the Bank that the same is given pursuant to this condition, together with all necessary information relating thereto.

For this purpose the Contractors are requested to furnish the present tax structures separately with the Price bid.

21. ORDER CANCELLATION:

The Bank reserves its right to cancel the entire / unexecuted part of Purchase Order at any time by assigning appropriate reasons.

22. RESOLUTION OF DISPUTES:

All disputes and differences of any kind whatsoever, arising out of or in connection with this Offer or in the discharge of any obligation arising under this Offer (whether during the course of execution of the order or after completion and whether beyond or after termination, abandonment or breach of the Agreement) shall be resolved amicably. In case of failure to resolve the disputes and differences amicably the matter may be referred to a sole arbitrator mutually agreed upon after issue of at least 30 days notice in writing to the other party clearly setting out there in the specific disputes. In the event of absence of consensus about the single arbitrator, the dispute may be referred to joint arbitrators; one to be nominated by each party and the said arbitrators shall appoint a presiding arbitrator. The provisions of the Indian Arbitration and Conciliation Act, 1996, shall govern the arbitration. In case the Proposal is not received as required above on or before the said date and time, Bank shall presume that bidder is not interested proceeding with the dispute. The venue of arbitration shall be Guntur, Andhra Pradesh.

23. FORCE MAJEURE

The bidder shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the bidder, i.e. Force Majeure.

For the purpose of this clause, "Force Majeure" shall mean an event beyond the control of the bidder, due to or as a result of or caused by acts of God, wars, insurrections, riots, earth quake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the bidder, resulting in such a situation.

In the event of any such intervening Force Majeure, the Bidder shall notify the Bank in writing of such circumstances and the cause thereof immediately within five calendar days. Unless otherwise directed by the Bank, the Bidder shall continue to perform / render / discharge other obligations as far as they can reasonably be attended / fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure.

In such a case, the time for performance shall be extended by a period (s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the Bank and the Bidder shall hold consultations with each other in an endeavor to find a solution to the problem.

Under no circumstances the bidder will be entitled to any compensation, damages or extra cost. Notwithstanding above, the decision of the Bank shall be final and binding on the Bidder.

24. Governing laws

The subsequent contract shall be governed and constructed and enforced in accordance with the laws of India applicable to the contracts made and to be performed therein, and both parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this agreement, only the courts in Guntur shall have the jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

I have read and accept, all terms/conditions /criteria other aspects mentioned in this document unconditional.

(Authorized signatory /Director of the service provider)

APPENDIX TO THE CONTRACT DOCUMENTS

RATE CONTRACT FOR SUPPLY & INSTALLATION OF SECURITY EQUIPMENTS FOR BRANCHES IN ANDHRA PRADESH

Earnest Money to be submitted : Rs. 2,00,000/- by NEFT / RTGS / IMPS to the credit of CA/c
No. 79991025400017, IFSC Code: UBIN0CG7999 or
demand draft only on any
Nationalized bank drawn in favour of “Andhra Pradesh
Grameena Bank”, payable at “Guntur”.

Special Note

- The proposal is invited for rate contract within which OEM vendors are supposed to supply items as per requirement of the Bank.
- The rate of cash safe shall also be applicable for gold safe as well, having 16 Jewel trays inside.
- The rates quoted shall be valid for the period of 2 years from the date of work order which can be extended by further period as may be agreed upon by either parties.
- The Bank will select items for which L1 rates are quoted after reverse auction for placing order.
- **No packing, transportation, delivery or installation charges will be paid.**
- As per requirement of the Bank, the order will be placed for 1 or few items for a particular branch. The OEM vendors are supposed to make delivery of the item in a particular branch.
- Contract will be decided in favour of L1 rates quoted after reverse auction for individual items and accordingly order will be placed. Bank, at its own discretion may allow L 2 bidder (OEM vendor), if L2 bidder (OEM vendor) agrees to supply the security equipments at same price as quoted by L1 bidder (OEM vendor) in the ratio of 60:40 and may extend the option to L3 bidder (OEM vendor) too which would be then in the ratio of L1 50%, L2 for 30% and L3 for 20% quantity provided that L3 agrees to accept L1 rates and on same terms & conditions.

SPECIAL CONDITIONS OF CONTRACT

TECHNICAL SPECIFICATIONS FOR STRONG ROOM (VAULT) DOOR with Ventilator and Exhaust fan

- Only BIS certified(labeled) Strong Room Doors of class 'B', 'A', 'AA' & 'AAA' as per BIS specifications given in IS 11188(Part 1):2014 shall be procured by the Bank.
- The class-wise minimum dimensions and other technical specifications for the Strong Room doors should be as follows:

(All dimensions in millimeters)

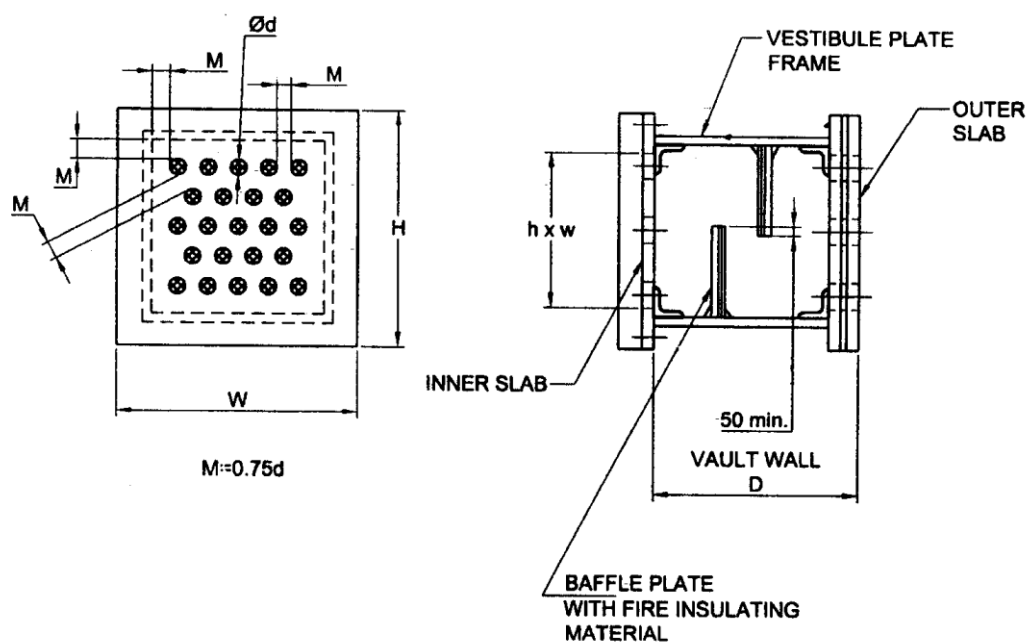
Sr. No.	Particulars		Strong Room Main Doors				Emergency doors			
a)	Door Types		Class 'B'	Class 'A'	Class 'AA'	Class 'AAA'	Class 'B'	Class 'A'	Class 'AA'	Class 'AAA'
b)	Overall Dimension of Strong Room (Vault) doors	Height H Max Min	2300 2100	2350 2100	2350 2100	2450 2250	1200 900	1200 900	1200 900	1300 1000
		Width W Max Min	1400 1250	1450 1250	1450 1250	1550 1350	1250 1100	1250 1100	1250 1100	1350 1200
c)	Inside Dimension of or Clear opening when door shutters are swung open at 180°	Height H Min	1950	1950	1950	1950	600	600	600	600
		Width W Min	900	900	900	900	750	750	750	750
d)	Number of locks		2	2	2	2	2	2	2	2
e)	No. of shooting bolts on hinge side	Min	6	6	6	6	3	3	3	2
f)	No. of shooting bolts on opposite side	Min	6	6	6	6	3	3	3	2
g)	No. of shooting bolts on top	Min	-	2	2	2	-	-	-	1
h)	No. of shooting bolts at bottom	Min	-	2	2	2	-	-	-	1
i)	Diameter of shooting bolts	Min	38	50	50	65	38	50	50	65
J)	Depth of engagement of shooting bolts	Min	15	15	15	20	15	15	15	20

- A ventilating grill gate should be hinged to the Strong Room door frame to open inward. The ventilating grill gate should be made of mild steel angles, plates or channels with mild steel rods welded in a rigid frame. An unpick able dual control locking device capable of being operated from both the sides of the door shall be fitted on the grill gate.
- The shooting bolt mechanism of the Strong Room door shall be controlled by two high-precision dual-control unpick able special-key lock of minimum 8 levers in case of Class 'A' door and above

and 8 levers in cases of class 'B' doors. The locks should be provided with stainless steel keys in duplicate.

5. For doors of Class 'B', 'A', 'AA' & Class 'AAA' the locking mechanism, shooting bolt mechanism and the construction of the strong room door shall be such as to facilitate providing and fixing a time lock at any later date.
6. The Strong Room doors should have been certified by the Bureau of Indian Standards (BIS) as Class 'B' or Class 'A' or Class 'AA' or Class 'AAA', the strong room doors shall bear a metallic BIS Label, which *inter alia* should contain the following information:
 - a) Manufacturer's/ Brand Name
 - b) Class & Rating of Strong Room (Vault) door, i.e.,
Class 'B'; TRTL 30 - FR 30 or
Class 'A'; TRTL 60
Class 'AA'; TRTL 120
Class 'AAA' TRTL 180
 - c) Serial Number of the door
 - d) Year of manufacturing of Strong Room door
 - e) The 'ISI' mark of BIS (along with the Standards No. of BIS)
 - f) The CML Number allotted by the BIS to the Manufacturer.

TECHNICAL SPECIFICATIONS FOR AIR VENTILATORS



All dimensions in millimetres.

1. Air Ventilator of class 'B', 'A', 'AA' & 'AAA' as per BIS specifications given in IS 14387: 2005 shall be procured by the Bank.

2. The class-wise minimum dimensions and other technical specifications for the Air Ventilator should be as follows:

(All dimensions in millimeters)

Sr. No.	Particulars		Strong Room Air Ventilator			
			Class 'B'	Class 'A'	Class 'AA'	Class 'AAA'
1)	Vault/ Strong Room class					
2)	Overall dimensions of Air Ventilator	Height H Min	410	410	410	410
		Width W Min	410	410	410	410
		Depth D Min	300	300	450	600
3)	Inside Dimension of Air Ventilator	Height h Min	300 ± 25			
		Width w Min	300 ± 25			
4)	Thickness of outer slab	–	22	40	50	60
5)	Thickness of oxyacetylene torch resisting material in outer slab	Min	5	30	40	50
6)	Thickness of inner slab/ plate	Min	10	40	50	60
7)	Thickness of torch and drill resisting (TDR) matrix in inner slab	–	–	30	40	50
8)	Thickness of vestibule frame	Min	5			
9)	Thickness of fire insulating material	–	5			
10)	Burglary resistance	Min	20	45	90	120

TECHNICAL SPECIFICATIONS FOR CASH/GOLD SAFE

- Only BIS-certified (labeled) Safes of either Class 'BB' or Class 'A' or 'AA' or 'AAA' as per BIS specifications given in IS 550 (Part 1):2014 will be procured by the Bank. The Safes should bear a metallic BIS Label, which, *inter alia*, should contain the following information:
 - Manufacturers Name.
 - Class & Rating of Safe i.e., Class 'BB'; TRTL 15x6 or Class 'A'; TRTL 30x6 or Class 'AA'; TRTL 60x6 or Class 'AAA'; TRTL 90x6.
 - Year of manufacturing of Safe & Serial Number of the Safe.
 - The ISI mark of BIS (along with the Standards No., i.e., IS 550 (Part 1): 2014.
 - The CML Number allotted by the BIS to the Manufacturer.
- The Safes (Class 'BB', 'A', 'AA' & 'AAA') should conform to the following minimum specifications:
 - Size of Safe:** The internal vertical height should not be less than 1340 mm and the internal volume (i.e., height x width x depth) should be within the applicable tolerance limit mentioned in IS 550(Part 1):2014.
 - Shooting Bolts:** For better security against brutal attack on the Safe, irrespective of its class, the Safe should have at least four shooting bolts on the hinge side, four bolts on the side opposite to hinge side and two bolts each on top and bottom sides. Only on the hinge side of the door, instead of four shooting bolts a single continuous bolt of sliding or fixed nature making engagement into the body for at least two-third of the internal height is also acceptable.

- c) **Key Locks:** For Class 'BB', 'A', 'AA' & 'AAA' Safes, the Safe door should have at least two key locks and both the key locks should be of dual-control type. The main lock shall have minimum of 8 levers. No two locks shall have the same combination.
- d) **Keys:** Each lock shall be provided with duplicates of main and auxiliary keys. The keys shall be mutually non-interchangeable i.e., no lock shall open by other than its own specific keys.
- e) **Automatic Relocking Device:** An automatic relocking device one for each key lock shall be fitted in the door which being always on guard shall come into operation if a lock is dislodged by explosives or any other means.
- f) All keys shall be embossed with BIC code of Branch for which locker unit is ordered.
7. The Gold safe shall be provided with a minimum of 16 lockable drawers inside.

TECHNICAL SPECIFICATIONS FOR SAFE DEPOSIT LOCKER CABINETS (OPEN TYPE)

1. Only BIS certified (labeled) Safe Deposit Locker Cabinets (SDLCs) as per IS 5244:2014 of the following types and specifications shall be procured by the Bank:-

- a) Type 1/A/75 - Containing 75 lockers
- b) Type 3/C/45 - Containing 45 lockers
- c) Type 6/F/21 - Containing 21 lockers
- d) Type 6/F/6 - Containing 6 Lockers
- e) Type 3/6/CF/30 - Containing 30 lockers (C-15+F-15)
- f) Type 9/H1/30 - Containing 30 lockers
- g) Type 11/L2/10 - Containing 10 lockers

Safe Deposit Locker Cabinet Type 1/A/75 (75 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
66	125	175	492
6	125	352	492
3	159	423	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

Safe Deposit Locker Cabinet Type 3/C/45 (45 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
45	125	352	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

Safe Deposit Locker Cabinet Type 6/F/21 (21 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
21	278	352	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

Safe Deposit Locker Cabinet Type 6/F/6 (6 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
6	278	352	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

Safe Deposit Locker Cabinet Type 3/6/CF/30 (30 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
15	125	352	492
15	278	352	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

Safe Deposit Locker Cabinet Type 9/H1/30 (30 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
30	321	210	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

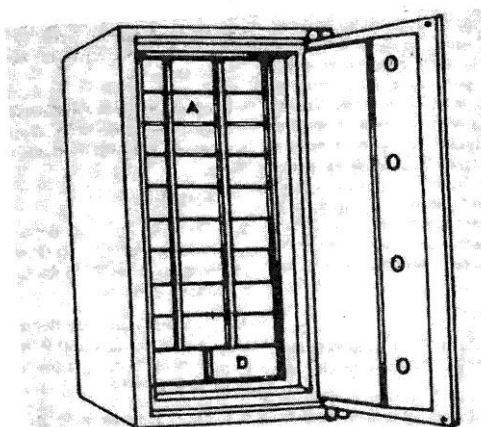
Safe Deposit Locker Cabinet Type 11/L2/10 (10 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
10	385	529	492

Cabinet Size: 2000 mm highx1075 mm wide x 575 mm deep (outside) with Tolerance: ± 25 mm.

- Lockers shall be secured with first class unpick able lever dual control key-lock. They shall be self locking so that custodian does not have to re-lock the locker with his (custodian's) key after the lessee has locked it.
- The mechanism of the lock shall be such that the lessee shall not be able to withdraw his key unless the locker has been re-locked fully. Once the lessee has locked the locker, the same cannot be opened unless the custodian turns in his key to take off his control.
- No key of one lock shall apply to any other lock except its own for lessee. The lessee's as well as the custodian's keys shall be made of stainless steel.
- The lock and shutter arrangement shall be such that the lever of the lock projecting into locker or the locker hole as the case may be, shall have sufficient protection against tampering with crow bar or other hand tools.
- The SDLCs shall bear a metallic BIS label bearing BIS Standard Mark with IS Standard Number, Manufacturer's name/trade mark, Type of the Locker Cabinet, year of manufacture, Serial Number of the SDLC, CML Number allotted by BIS to the manufacturer.

TECHNICAL SPECIFICATIONS FOR SAFE-CUM-SAFE DEPOSIT LOCKER CABINET



1. Only Safe-cum-Safe Deposit Locker Cabinets with BIS certified (labeled) Safe body of class 'A' / 'AA' as per IS 550 (Part 1):2014 and with following specification for the safe body and the safe deposit lockers inside, shall be procured by the Bank:-

Safe cum Safe Deposit Locker Cabinet Type SSDL1/A/56 (56 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
56	125	175	492

Safe cum Safe Deposit Locker Cabinet Type SSDL3/C/28 (28 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
28	125	352	492

Safe cum Safe Deposit Locker Cabinet Type SSDL5/E/14 (14 Lockers)

No of Lockers	Minimum Inside Measurements (mm)		
	High	Wide	Deep
14	159	424	492

2. The Safe body shall be of Class 'A' / Class 'AA' as per IS 550 (Part 1):2014 and shall conform to the following minimum standards:-

a) **Shooting Bolts:** For better security against brutal attack on the Safe body, the Safe body should have at least four shooting bolts on the hinge side, four bolts on the side opposite to hinge side and two bolts each on top and bottom sides. Only on the hinge side of the door, instead of four shooting bolts a single continuous bolt of sliding or fixed nature making engagement into the body for at least two-third of the internal height is also acceptable.

b) **Key Locks:** The Safe door should have at least two key locks and both the key locks should be of dual-control type. The main lock shall have minimum of 8 levers. No two locks shall have the same combination.

c) **Keys:** Each lock shall be provided with duplicates of main and auxiliary keys. The keys shall be mutually non-interchangeable i.e., no lock shall open by other than its own specific keys.

d) **Automatic Relocking Device:** An automatic relocking device one for each key lock shall be fitted in the door which being always on guard shall come into operation if a lock is dislodged by explosives or any other means.

e) All keys shall be embossed with BIC code of Branch for which the locker unit is ordered.

3. The safe body shall bear a metallic label fixed on the inner face of Safe-cum-Safe Deposit Locker's door indicating Manufacturer's Name, Class & Rating of Safe body i.e., Class 'A'; TRTL 30x6/ Class 'AA', TRTL 60x6 year of manufacturing, ISI mark with the Standards No., i.e., IS 550 (Part 1): 2014, Serial number of the Safe body and the CML Number allotted by the BIS to the Manufacturer.

ANNEXURE-1

TENDER OFFER

I/We have read and examined the Notice Inviting Tender, prequalification criterion, proforma filled in by the successful Contractor, Schedules, Specifications Applicable, General Rules and Instructions, General Conditions of Contract, Special conditions, Schedule (Bill) of quantities in Price Bid, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Employer within the time specified at the rates specified in the attached Price Bid viz., schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in the General Rules and Instructions, General Conditions of Contract and in all respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for 180 (One Hundred and Eighty days) from the due date of opening of tender thereof and not to make any modifications in its terms and conditions. A sum of Rs.....is hereby forwarded as earnest money in form of Demand Draft of (Name of the issuing Schedule Commercial Bank) bearing no. and date

In the event of my / our failure to commence the work on the specified date after award I/We agree that the Bank shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely otherwise the said earnest money shall be retained by it towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein.

I/We hereby declare that I/We treat the tender documents, and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any persons other than a person to whom I/We am /are authorized to communicate the same or use the information in any manner prejudiced to the safety of the State / the Employer.

I/We fully understand that you are not bound to accept the lowest or any tender you may receive. Shri. _____, Partner / Proprietor / Authorized representative of the Company, is the person authorized to negotiate Price, technical terms & conditions & sign on behalf of the firm any Agreement, Bills & receipts for this work.

I/We agree that until a formal agreement on stamp paper is prepared and signed, this tender with your written acceptance thereof shall constitute a binding contract between us.

Dated :day of 2025

Signature of Tenderer

Witness

Name & address:

Full Postal Address including Pin Code NO. & Telephone no

1).

2).

ACCEPTANCE

The above tender (as modified by us or negotiations as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Employer for a sum of Rs. _____ (Rupees _____)

The letters referred to below shall also form part of this contract agreement:

a)

b)

c)

Dated this _____ day of _____ 2025

For & on behalf of the Employer

Signature: _____

Designation: _____

ANNEXURE-2

Business Rules and Terms & Conditions of Reverse Auction

Reverse Auction event will be carried out among the technically qualified bidders, for providing opportunity to the bidders to quote the price dynamically for the procurement for which this RFP is floated.

Applicability:

Reverse Auction is carried out under the framework of rules that are called Business Rules.

All bidders participating in Reverse Auction shall understand/accept and give an undertaking for compliance with the same to the Bank in the prescribed Annexure-RA-1 enclosed as annexure.

Any bidder not willing to submit such an undertaking shall be disqualified for further participation respecting the procurement in question.

Eligibility of Bidders to participate in Reverse Auction:

Bidders, who are technically qualified and accept the Business Rules, Terms & Conditions of Reverse Auction and submit the undertakings as per Annexure-RA-1, can only participate in Reverse Auction process. Bidders not submitting the above undertaking or submitting with deviations / amendments thereto will be disqualified from further evaluation / participation in the process of relevant procurement.

Compliance / Confirmation from the Vendor:

The bidder participating in the Reverse Auction shall submit the following duly signed by the same Competent Authority who signs the offer documents in response to the RFP:

- a) Acceptance of Business Rules for reverse auction and undertaking as per format in Annexure-RA-1.
- b) Agreement between service provider and vendor (This format will be given by the service provider prior to announcement of Reverse Auction.)
- c) Letter of authority authorising the name/s of official/s to take part in Reverse Auction as per the format Annexure-RA-2.

Training

The Bank will facilitate training for participation in Reverse Auction either on its own or through the Service Provider for the Reverse Auction.

Where necessary, the Bank/Service provider may also conduct a 'mock reverse auction' to familiarize the bidders with the Reverse Auction process.

Any bidder not participating in training and/or 'mock reverse auction' shall do so at his own risk and it shall not be open for him to make any complaint/grievance at a later date.

Total Cost of Ownership (TCO)

Total Cost of Ownership (TCO) refers to the aggregate amounts payable by the Bank for transfer of ownership.

TCO shall encompass but not limited to the following:

- a.) Cost of supply of Security Equipment

Date / Time for Training

The Venue, Date, Time etc. for training in Reverse Auction shall be advised at the appropriate time.

The Bank shall endeavour to fix such Date/Time at mutual convenience to the bidder/s, Service Provider and the Bank.

No request for postponement/fixing of Training Date/Time shall be entertained which in the sole view and discretion of the Bank might result in any avoidable delay to either Reverse Auction or the whole process of selection of Vendor.

Date / Time of Reverse Auction

The Date and Time of commencement of Reverse Auction as also the Duration of 'Reverse Auction Time' shall be communicated at least 4 days prior to such auction date.

Any force majeure or other conditions leading to postponement of auction shall entitle the bank to postponement of auction even after communication, but, the Bank shall be obliged to communicate to all technically qualified bidders the 'postponement' prior to commencement of such 'Reverse Auction'.

Conduct of Reverse Auction

The Reverse Auction shall be conducted on a specific web portal meant for this purpose.

The Reverse Auction may be conducted by the Bank itself or through a Service Provider specifically identified/appointed/empanelled by the Bank.

Service Provider's Role & Responsibilities

In all Reverse Auctions conducted by the Bank through a Service Provider, the Bank shall enter into a separate agreement clearly detailing the role and responsibilities of the Service provider hosting the web portal for the Reverse Auction.

For creating necessary obligations and rights, the Service Provider will also enter into an agreement with each bidder as per the format designed by the Service Provider for this purpose.

The Bank shall resolve any points/issues concerning such agreement of the bidders and Service Provider. While a Service Level Agreement (SLA) by the Bank with the Service Provider is an

agreement for smooth and fair conduct of the Reverse Auction, the Bank shall be directly responsible to the bidders for fair and transparent conduct of Reverse Auction.

The Service Provider at the end of each reverse Auction shall provide the Bank with all details of the bids and the reports of Reverse Auction. The Service Provider shall also archive the data pertaining to the Reverse Auction for a minimum period of 3 years.

Training and Auction

Service Provider/auctioneer is responsible for conduct of adequate training to all technically qualified bidders representing the Reverse Auction and bidding process.

Each bidder shall participate in the training at his/their own cost.

Wherever it is considered necessary and asked by the bidders or as decided by the Service provider/auctioneer or by the Bank, a mock auction may also be conducted for the benefit of all concerned.

Authorized representatives of the bidders named in the authorization letter given by the bidders (Annexure-RA-2) shall be given unique user name and password by the Service Provider/auctioneer.

Each bidder shall change the password and edit the information in the registration page after receipt of initial password.

All the bids made from the log-in ID given to the bidders shall ipso-facto be considered bid made by the bidder to whom log-in ID and password were assigned by the Service Provider/auctioneer.

Any bid once made through the registered log-in ID/password by the bidder cannot be cancelled. The bidder, in other words, is bound to sell the 'Offering' as per the RFP at the bid price of TCO.

Every successive bid by the bidder being decrement bidding shall replace the earlier bid automatically and the final bid as per the time and log-in ID shall prevail over the earlier bids.

The Bank shall conduct the Reverse Auction as per the Standard English reverse auction, that is, no two bids can have identical price from two different bidders. In other words, there shall never be a 'TIE' in bids.

Proxy Bid

A proxy bid is one where the bidder can submit the lowest bid amount by him in strict confidence to the system directly. This obviates the need for him in participating in the bidding process until the proxy bid amount is decrementally reached by other bidders.

When proxy bid is reached, the bidder has an option to revise the proxy bid amount or he can prefer to start participating in the bidding process.

Since it is an English auction with no ties, two bidders submitting identical proxy bid amount and succeeding in auction simultaneously does not arise.

During the training, the issue of proxy bidding will be clarified in detail by the Service Provider/auctioneer.

Transparency in Bids

All bidders will be able to view during the auction time the current lowest price in portal. Bidder shall be able to view not only the lowest bid but also the last bid made by him at any point of time during the auction time.

Masking of Names

Name of bidders shall be anonymously masked in the Reverse Auction process and the bidders will be given suitable dummy names.

After completion of Reverse Auction, the Service Provider/auctioneer shall submit a report to the Bank with all details of bid and the original names of bidders as also the L1 bidder with his/their original names.

Start Price

Bank shall determine the start price either on its own or through the indicative commercial bid. Based on the price band so informed by the vendors, Bank would determine the start price for Reverse Auction.

Decremental Bid Value

The bidders shall be able to bid only at a specified decrement value and not at any other fractions. The bid decrement value shall be Rs.5000/- during the process of the Reverse Auction.

The bid decrement value shall be rounded off to the nearest thousands of rupees.

For the sake of convenience of the bidders, the web portal shall display the next possible decrement value of the bid. It is not, however, obligatory on the part of the bidders to bid at the next immediate lower level only. That is, bids can be even at multiple levels lower than the immediate lower level.

Copy of Business Rules

The Bank shall supply copy of the Business Rules to any bidder wishing to participate in the Reverse Auction. Such request shall be made in writing to the Bank by an authorized representative of the bidder.

The Bank shall also send/handover a copy of the Business Rules with a covering letter duly signed by an authorized signatory of the Bank.

For any dispute concerning the Business Rules, the hard copy of Business Rules supplied by the Bank for the reference of Reverse Auction process will alone be considered as final and binding.

Reverse Auction Process

In order to reduce the time involved in the procurement process, Bank shall be entitled to complete the entire process through a single Reverse Auction. For this purpose, Bank shall do all it can to award the contract to L1 bidder.

The Bank shall however, be entitled to cancel the procurement through Reverse Auction process, if in its view procurement through Reverse Auction process cannot be conducted in a fair manner and / or in the interest of the Bank.

The successful bidder shall be obliged to provide a Bill of Material at the last bid price at the close of auction.

Expenditure on Reverse Auction

All expenses of Reverse Auction shall be borne by the Bank.

The bidders, however, shall attend the training or mock auction at their own cost.

Change in Business Rules

Any change in Business Rules as may become emergent and based on the experience gained shall be made only by a committee of Senior / Top executives of the Bank.

Any / all changes made in Business Rules shall be uploaded in the Bank's website immediately.

If any Reverse Auction process has commenced and a change is made in Business Rules, it shall be informed immediately to each bidder and his concurrence to / acceptance of the change shall be obtained in writing by the Bank.

Don'ts Applicable to the Bidders

No bidder shall involve himself / itself or any of his / its representatives in any price manipulation directly or indirectly with other bidders. If any such practice comes to the notice of the Bank, the Bank shall disqualify the bidder/bidders concerned from the Reverse Auction process.

Bidder shall not disclose details of his bids or any other details concerning the Reverse Auction process of the Bank to any other third party without specific permission in writing from the Bank.

Neither Bank nor Service Provider / auctioneer can be held responsible for consequential damages such as no power supply, system problem, inability to use the system, loss of electronic information, power interruptions, UPS failure etc. Bank shall, however, entertain any such interruptions, problems with an open mind and fair degree of transparency in the process before deciding to stop or extend the auction.

Grievance Redressal

Any aggrieved bidder through Reverse Auction process can make a complaint in writing within 48 hours of the Reverse Auction to the Bank.

The Grievance Redressal Committee formed by the Bank shall give a personal hearing to the aggrieved bidder and decide upon the complaint/grievance.

Decision of the Grievance Redressal Committee shall be binding on the Bank as well as on the bidders participating in the Reverse Auction.

Errors and Omissions

On any issue or area of material concern in respect of Reverse Auction not specifically dealt with in these Business Rules, the decision of the Bank shall be final and binding on all concerned.

Place:

Date:

Annexure-RA-1

(to be submitted on company letter head by all Bidders participating in Reverse Auction)

To,

Date:

The General Manager

Andhra Pradesh Grameena Bank

Head Office, 3rd Floor, Raghu Mansion

4/1, Brodipet, Guntur - 522 002

DECLARATION

1. We _____ (name of the company) hereby confirm having submitted our bid for participating in Bank's RFP ref no _____ dated _____ for Annural Rate Contract of supply and installation of Security Equipment like Strong Room Doors, Locker Units, Cash and Jewel Safes to our branches.
2. We also confirm having read the terms of RFP as well as the Business Rules relating to the Reverse Auction for this RFP process.
3. We hereby undertake and agree to abide by all the terms and conditions stipulated by Bank in the RFP document including all annexures and the Business Rules for Reverse Auction.
4. We shall participate in the on-line reverse auction conducted by _____ Ltd. (Auction Company) and submit our commercial bid. We shall also abide by the procedures prescribed for online reverse auction by the auction company.
5. We, hereby confirm that we will honor the Bids placed by us during the auction process, failing which Bank shall forfeit the EMD. We also understand that the Bank may debar us from participating in future tenders.
6. We confirm having nominated Mr. _____, designated as _____ of our company to participate in the Reverse Auction on behalf of the company. We undertake that the company shall be bound by the bids made by him in the Reverse Auction.
7. We undertake to submit the confirmation of last bid price by us to the auction company/Bank within 48 working hours of the completion of the event. We also undertake to submit the Bill of Materials for the TCO (Total Cost of Ownership) in terms of the RFP.

Signature with company seal

Name:

Company/Organization:

Designation within Company / Organization:

Address of Company / Organization:

Date:

Name of Authorized Representative:

Signature of Authorized Representative:

Verified above signature

Signature of Competent Authority:

Date:

Annexure-RA-2: Process Compliance Form

(The Bidders are required to print this on their company's letter head and sign, stamp before submitting)

Letter of Authority for participation in Reverse Auction

(The Bidders are required to print this on their company's letter head and sign, stamp before submitting)

To,

Date:

The General Manager

Andhra Pradesh Grameena Bank

Head Office, 3rd Floor, Raghu Mansion

4/1, Brodipet, Guntur

1. We _____ (name of the company) have submitted our bid for participating in Bank's RFP dated _____ for Annural Rate Contract of supply and installation of Security Equipment like Strong Room Doors, Locker Units, Cash and Jewel Safes.
2. We also confirm having read and understood the terms of the RFP as well as the Business Rules relating to the Reverse Auction for this RFP process.
3. As per the terms of RFP and Business rules, we nominate Mr. _____, designated as _____ of our company to participate in the Reverse Auction.
4. We accordingly authorize Bank and/or the Auction Company to issue user id and password to the above named official of the company.
5. _____ Both Bank and the auction company shall contact the above named official for any and all matters relating to the Reverse Auction.
6. We, hereby confirm that we will honor the Bids placed by Mr. _____ on behalf of the company in the auction process, failing which Bank shall forfeit the EMD. We agree and understand that the bank may debar us from participating in the future tenders for any such failure on our part.

Signature with company seal

Name:

Company/Organization:

Designation within Company/Organization:

Address of Company/Organization:

Date:

Name of Authorized Representative:

Signature of Authorized Representative:

Verified above signature

Signature of Competent Authority:

Date:

ANNEXURE - 3

AGREEMENT FORMAT

THIS AGREEMENT made on the _____ day of _____ (Month and Year) between **Andhra Pradesh Grameena Bank, Head Office, Guntur, Andhra Pradesh, India** (hereinafter called "the Purchaser") of the one part and _____ (Supplier Name and address) hereinafter called "The Supplier" of the other part:

WHEREAS the Purchaser invited bids for certain Goods and ancillary services viz., Delivery and Installation of _____ and has accepted a bid submitted by the supplier for the supply of those Goods and Services in the sum of the following Contract price for _____:

(Amt. in ₹)

Item Description	Base price (A)	GST @ 18% (B)	Total (C= A+B)

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- All documents/Annexures as per RFP:APGB/HO/Services/02 Dt 18.07.2025 shall be deemed to form and be read and construed as part of this Agreement.
- In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price of _____ or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

The above mentioned contract price for _____ will remain unchanged and valid up to **two Years** from the date of rate contract. The purchaser can place order for any number of _____ at any time within the contract period.

1. PAYMENT TERMS:

Bank will not make any advance payment while awarding any job. All payments will be released from Head office within 30 days of claim on submission of the invoices and proofs. The payments will be released through NEFT/ RGTS and Bidder has to provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc. Applicable TDS, if any, will be deducted at the time of releasing the payments.

Payment shall be considered upon submission of

- 2 copies of the Supplier's invoice, inclusive of original, showing contract number, Goods description, quantity, unit price, total amount, Serial no's of the equipment, Unique Identification code provided by the Bank while awarding the

order etc., one at the branch / site and the second copy at Head Office, Services Department.

- b) Delivery & Testing report from the Branch Head / Officer-In-Charge as per the prescribed specifications.
- c) Original delivery note shall be signed by consignee or acknowledgement of receipt of goods from the consignee.

2. **DELIVERY:**

The equipment as per configuration mentioned above shall be delivered within 21 days of receipt of this order at the addresses, as mentioned in Purchase order.

3. **FREIGHT:** No freight charges will be paid separately. The bid price is included freight charges also upto 1st floor.

4. **OTHER IMPORTANT TERMS AND CONDITIONS:**

The Bid prices are **inclusive of all taxes** including Packing & Forwarding, Inland Transportation, Insurance and incidental costs etc.

The vendor undertakes to abide by the rates mentioned in this agreement till the expiry of this agreement, failing which Bank shall have the right to initiate any legal action whatsoever against the vendor.

The rates mentioned in this agreement should be all inclusive for that item i.e. it would include cost of item, its transportation, loading/unloading, installation up to 1st floor in the designated place in the branch, removing and taking away buy back item etc. Bank will not pay any other amount over and above the price quoted except applicable taxes.

The vendor and its employees will strictly undertake not to communicate or allow to be communicated to any person or divulge in any way, any information relating to the ideas, concepts, know-how, techniques, data, facts, figures and all information whatsoever concerning or relating to the bank and its affairs to which the said employees have access in the course of performance of the contract. Such employees shall also execute letters of fidelity and secrecy in such form as may be prescribed by the Bank.

All disputes and differences of any kind whatever arising out of or in connection with the rate contract / purchase order shall be referred to arbitration. The arbitrator may be appointed by both the parties or in case of disagreement, each party may appoint an arbitrator and such arbitrators shall appoint an Umpire before entering on the reference. The decision of the Umpire shall be final. Such arbitration to be governed by the provisions of Indian Arbitration and Conciliation Act 1996.

The Vendor shall explicitly absolve the Bank of any responsibility/ liability for the use of equipment delivered (i.e. the Vendor shall absolve the Bank in all cases of possible litigation/ claims arising out of any Copyright/ license violation) for Software/s sourced either from third parties or from themselves. Besides, the Vendor shall furnish Certificate to the Bank that the Software is fully licensed.

The purchaser shall have the right to inspect and test the goods to confirm their conformity to the vendor's specifications at the Factory premises of the vendor. All reasonable facilities and assistance including access to drawings and production data shall be furnished to the Inspectors.

In case, the supply is not according to this order or if the components, if any, are found to be varying from the Order in any respect, the vendor will undertake to replace at no extra cost to the Bank, during the period of use after the warranty, if any, also.

Notwithstanding anything contained herein above, in case of any dispute, claim and legal action arising out of this Contract, the parties shall be subjected to the jurisdiction of courts at Guntur, Andhra Pradesh, India only.

The duplicate copy of the Rate Contract may please be returned to the undersigned along with your acknowledgement thereto, signifying the acceptance by you of the Rate Contract and its terms and conditions and contract form as per Annexure II by _____(date).

All other terms and conditions are as stipulated in our Bid reference: APGB/HO/Services/02 Dt 18.07.2025

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the said (For the Supplier)

In the presence of:

Signed, Sealed and Delivered by the said (For the Purchaser)

In the presence of

ANNEXURE-4

Format for Bill of Material and Price Schedule (Financial Bid)

Bid Price quoted in respect of RFP Bid ref. no.APGB/HO/Services/02 Dt 18.07.2025 for procurement of _____

(Amount in Rs)

S.No	Description of Items	Base Rate per unit (A)	GST (B)	Total cost per Unit (C= A+B)
1				

We abide by the terms and conditions of the tender.

Authorized Signature on behalf of the Bidder with full Name.

We confirm that we have quoted for 3 years warranty (as per terms and conditions of the RFP), giving the rates/price in our Financial Offer.

Date:

Place:

Signature on behalf of Name of the bidder

Note:

1. Total Cost per Unit will be taken for the finalization of L1 bidder after reverse auction.
2. All the above prices should be inclusive of all imports cost, duties, excise duty. Etc. Applicable Taxes like CST/VST/VAT/Service Taxes/GST will be paid as per actual. Octroi & Entry tax which will be reimbursed by Bank on production of Receipt.
3. Bidders should submit "Bill of Material and Price Schedule" separately for all the items mentioned in Annexure-5 and Item wise L1 bidder will be finalized after reverse auction. Reverse auction will be conducted for each item separately.
4. Reverse auction shall be conducted on the basis of Base Amount only for each item separately.

Annexure-5

List of Items for which tenders to be submitted

S.No	Particulars of Security Equipment
1	“B” Class Strong Room Door (Vault Door) with Cage, Ventilator and Exhaust fan
2	‘BB’ Class Cash Safe
3	‘BB’ Class Jewel Safe with Trays
4	‘A’ Class Jewel Safe with Trays
5	‘AA’ Class Jewel Safe with Trays
6	‘AAA’ Class Jewel Safe with Trays
7	“A-75” type Safe Deposit Locker
8	“C-45” type Safe Deposit Locker
9	“F-21” type Safe Deposit Locker
10	“F-6” type Safe Deposit Locker
11	“CF-30” type Safe Deposit Locker
12	“H1-30” type Safe Deposit Locker
13	“L2-10” type Safe Deposit Locker
14	“A” Class “A-56” type Safe cum Safe Deposit Locker
15	“A” Class “C-28” type Safe cum Safe Deposit Locker
16	“A” Class “E-14” type Safe cum Safe Deposit Locker

Annexure-6

Checklist of Documents to be submitted by Bidder

S.No	Document to submitted	Whether submitted or Not (Yes/No)
1	Certificate of Registration of Firm	
2	PAN Card	
3	GST Certificate	
4	EPF Registration Certificate	
5	ESI registration Certificate	
6	Audited Balance sheet of FY 2021-22, 2022-23 and 2023-24	
7	P & L Statements of FY 2021-22, 2022-23 and 2023-24	
8	IT returns/Assessment Orders for FY 2021-22, 2022-23 and 2023-24	
9	BIS License copies of Safes, Strong Room Doors and Locker Units	
10	List of Dealers/ offices in Andhra Pradesh State	
11	Empanelment letter issued by other PSBs/RRBs	
12	Work Orders issued by other PSBs/RRBs	
13	Undertaking letter on letter head of Bidder regarding no PSB/RRB has block listed the bidder ever.	
14	All Annexures attached in RFP	
15	RFP copy with signature of Authorized signatory on all pages.	
16	Any other document as mentioned in RFP	